



Local Government Performance Assessment

Kibaale District

(Vote Code: 524)

Assessment	Scores
Accountability Requirements	83%
Crosscutting Performance Measures	71%
Educational Performance Measures	87%
Health Performance Measures	83%
Water Performance Measures	56%

Summary of requirements	Definition of compliance	Compliance justification	Compliant?
Annual performance contract			
<p>LG has submitted an annual performance contract of the forthcoming year by June 30 on the basis of the PFMAA and LG Budget guidelines for the coming financial year.</p>	<ul style="list-style-type: none"> • From MoFPED's inventory/schedule of LG submissions of performance contracts, check dates of submission and issuance of receipts and: <ul style="list-style-type: none"> o If LG submitted before or by due date, then state 'compliant' o If LG had not submitted or submitted later than the due date, state 'non-compliant' • From the Uganda budget website: www.budget.go.ug, check and compare recorded date therein with date of LG submission to confirm. 	<p>The Local Government was compliant since it submitted its Annual Performance Contract on 18th July 2019 and was received by the MoFPED that very day. This was within the adjusted timeline of 30th August 2019.</p>	Yes
Supporting Documents for the Budget required as per the PFMA are submitted and available			
<p>LG has submitted a Budget that includes a Procurement Plan for the forthcoming FY by 30th June (LG PPDA Regulations, 2006).</p>	<ul style="list-style-type: none"> • From MoFPED's inventory of LG budget submissions, check whether: <ul style="list-style-type: none"> o The LG budget is accompanied by a Procurement Plan or not. If a LG submission includes a Procurement Plan, the LG is compliant; otherwise it is not compliant. 	<p>The Local Government was compliant since it submitted its Budget, including its Procurement Plan, for the Financial Year 2019/20 on 18th July 2019 and was received by the MoFPED that very day. This was within the adjusted timeline of 30th August 2019.</p>	Yes
Reporting: submission of annual and quarterly budget performance reports			
<p>LG has submitted the annual performance report for the previous FY on or before 31st July (as per LG Budget Preparation Guidelines for coming FY; PFMA Act, 2015)</p>	<p>From MoFPED's official record/inventory of LG submission of annual performance report submitted to MoFPED, check the date MoFPED received the annual performance report:</p> <ul style="list-style-type: none"> • If LG submitted report to MoFPED in time, then it is compliant • If LG submitted late or did not submit, then it is not compliant 	<p>The Local Government was compliant since it submitted its Annual Performance Report for the Financial Year 2018/19 on 1st August 2019 and was received by the MoFPED that very day. This was within the adjusted timeline of 30th August 2019.</p>	Yes

LG has submitted the quarterly budget performance report for all the four quarters of the previous FY by end of the FY; PFMA Act, 2015).

From MoFPED's official record/ inventory of LG submission of quarterly reports submitted to MoFPED, check the date MoFPED received the quarterly performance reports:

- If LG submitted all four reports to MoFPED of the previous FY by July 31, then it is compliant (timely submission of each quarterly report, is not an accountability requirement, but by end of the FY, all quarterly reports should be available).
- If LG submitted late or did not submit at all, then it is not compliant.

The Local Government was compliant since it submitted its Quarterly Budget Performance Reports within the adjusted timeline of 30th August 2019. The Quarterly Reports were submitted as follows;

Quarter 01 report was submitted on 31st October 2018

Quarter 02 report on 27th January 2019

Quarter 03 report on 17th May 2019

And Quarter 04 report on 29th July 2019

Yes

Audit

<p>The LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and the Auditor General's findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes actions against all findings where the Internal Auditor and the Auditor General recommended the Accounting Officer to take action in lines with applicable laws.</p>	<p>From MoFPED's Inventory/record of LG submissions of statements entitled "Actions to Address Internal Auditor General's findings",</p> <p>Check:</p> <ul style="list-style-type: none"> • If LG submitted a 'Response' (and provide details), then it is compliant • If LG did not submit a 'response', then it is non-compliant • If there is a response for all – LG is compliant • If there are partial or not all issues responded to – LG is not compliant. 	<p>The LG submitted the responses on the Internal Auditor General's for the FY 2017/2018 on 23rd January, 2019 Ref: CR/251/1. The responses were received by the Internal Auditor General and Ministry of Finance, Planning and Economic Development.</p> <p>Thirty-three consolidated queries were raised and all were responded to and their status clarified. Out of the total queries, thirty-one were cleared and dropped while two were work in progress.</p> <p>The pending issues were;</p> <ol style="list-style-type: none"> 1. Failure to handover motorcycles by staff who left Kibaale to other Districts. 2. Failure to handover office by staff who were transferred <p>The LG submitted responses on the Auditor General's Report for FY 2017/2018 on 22nd March, 2019. Ref. CR/155/1. The responses were received by the Ministry of Finance, Planning and Economic Development, Directorate of Internal Audit, Accountant General's Office.</p> <p>Ten consolidated queries were raised and all were responded to and their status clarified. Out of the total queries, nine were cleared and dropped while one on Recovery of YLP funds was work in progress.</p> <p>The LG was non-compliant because it submitted responses on the Auditor General's Report for FY 2017/2018 on 22nd March 2019 which was after the submission deadline of the end of February as per the (PFMA s. 11 2g).</p>	No
<p>The audit opinion of LG Financial Statement (issued in January) is not adverse or disclaimer.</p>		<p>The Auditor General's Opinion on the financial statements for Kibaale LG for the year ended 30th June 2019 was unqualified.</p>	Yes

Summary of requirements	Definition of compliance	Compliance justification	Score
Planning, budgeting and execution			
<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<p>Evidence that a district/ municipality has:</p> <ul style="list-style-type: none"> • A functional Physical Planning Committee in place that considers new investments on time: score 1. 	<p>There was evidence that the Physical Planning Committee was functional and it was composed of nine members namely;</p> <ol style="list-style-type: none"> 1. Mr Gafabusa Deogratia appointed as a member on 12th/November/2018 ref CR/1206/2 2. Mr Semyaro Joseph appointed as a member on 12th/November/2018 ref CR/1206/2 3. Mr Byarugaba John appointed as a member on 12th/November/2018 ref CR/1206/2 4. Mr Balikuddembe Louis appointed as a member on 12th/November/2018 ref: CR/1206/2 5. Ms Kashemire Animate appointed as a member on 12th/November/2018 ref CR/1206/2 6. Dr Kyamanywa Dan appointed as member on 12th/November/2018 ref CR/1206/2 7. Mr Musinguzi George Tinda appointed as a member on 12th/November/2018 ref CR/1206/2 8. Mr Lumu Mike Alfred appointed as a member on 12th/November/2018 ref CR/1206/2 9. Mr Kyaboona John appointed as member on 12th/November/2018 ref CR/1206/2 <p>The Committee considered new investments in the FY 2018/2019 as evidenced by the following:</p> <ol style="list-style-type: none"> 1. On 28th November 2018, under minute KDLG/PPC/30/2018, the committee considered land applications and development proposals like Ategeka Richard's application to construct a commercial house in Kasimbi Trading centre which was approved for commercial use. 2. On 19th September 2018, under minute KDLG/PPC/22/2018, the issue of processing to obtain the land title for the district land at the headquarters, staff residence in Bwamiramira and that covered by Kibaale hotel and Guest house 	1
<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that district/ MLG has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD score 1. 	<p>Minutes of Physical Planning Committee meetings were submitted to the MoLHUD as follows:</p> <ol style="list-style-type: none"> 1. Minutes of 28TH/November/2018 meeting submitted on 21st December 2018 2. Minutes of 19th September 2018 meeting submitted on 22nd October 2018 3. Minutes of 27th February 2019 meeting submitted on 04th June 2019 4. Minutes of 13TH June 2019meeting submitted on24th June 2019 	1

<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> • All infrastructure investments are consistent with the approved Physical Development Plan: score 1 or else 0 	<p>Due to absence of enough funds Kibaale Local Government Could not come up with a District Development Plan and no infrastructure Project was approved by the PPC since all were implemented by the district without the approval of the PPC as observed in minute KDLG/PPC/09/2019 of 27th February 2019 meeting where members were informed that all developments in the district be it for Government e.g. schools, roads, health units had to obtain approval from the committee before implementation</p>	0
<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> • Action area plan prepared for the previous FY: score 1 or else 0 	<p>The District had the Action Area Plans, for Kabaseknde trading centre & Namarunda prepared but it was not approved</p>	0
<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p> <p>Maximum 5 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that priorities in AWP for the current FY are based on the outcomes of budget conferences: score 2. 	<p>There was evidence that the priorities in the Annual Work Plan were based on outcomes of the budget conference held on 7th/ November 2018 in the district council hall of Kibaale DLG.</p> <ol style="list-style-type: none"> 1. Page 39 of the AWP addressed establishment of one farmer based fishpond demonstration site in Bwamilamira sub county, procurement of one seine net for the district fisheries office and establishment of one field based modern apiculture demonstration site in Kabasekende Sub County. these priorities where discussed in the budget conference on page 11 under production department priorities.19/20 2. Page 75 of the Approved AWP identified procurement of a fridge for the mortuary at Kibaale health centre IV, procurement of a dissecting table for the mortuary at Kibale health centre IV; This was reflected on page 11 of the budget conference report under health department priorities. 	2

<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p> <p>Maximum 5 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the capital investments in the approved Annual work plan for the current FY are derived from the approved five-year development plan. If differences appear, a justification has to be provided and evidence provided that it was approved by the Council. Score 1. 	<p>There was evidence that the approved investments were derived from the Five-Year Development Plan as indicated below</p> <ol style="list-style-type: none"> 1. Page 92 of the AWP mentioned construction of classrooms with office and store at Kayanja parents and Kajuma P/S these were reflected on page 10 of the budget conference report as priorities under the education department. This also traced back to the DDP II on page 194-195 as construction of classrooms for primary schools 2. Page 208 of the DDP II addressed bore hole drilling and rehabilitation which was also evident in the AWP on page 136 As drilling and installation of four deep bore holes in Kamondo, Nyamarwa sub county. 3. Page 209 of the DDP II identified construction of piped water supply systems in rural growth centers and this was also visible in the AWP on page 137 as construction of a piped water supply system for Bubango rural growth centre. 	<p>1</p>
<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p> <p>Maximum 5 points on this performance measure.</p>	<ul style="list-style-type: none"> • Project profiles have been developed and discussed by TPC for all investments in the AWP as per LG Planning guideline: score 2. 	<p>There was evidence that the project profiles had been developed and discussed by T.P.C 10th September 2019 minute KDTPC243/2019/20</p>	<p>2</p>
<p>Annual statistical abstract developed and applied</p> <p>Maximum 1 point on this performance measure</p>	<ul style="list-style-type: none"> • Annual statistical abstract, with gender- disaggregated data has been compiled and presented to the TPC to support budget allocation and decision-making- maximum score 1. 	<p>There was evidence that the Annual Statistical Abstract had been compiled and presented to the T.P.C for discussion on 06th August 2019 under minute KDTPC233/2019/20</p>	<p>1</p>

<p>Investment activities in the previous FY were implemented as per AWP.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that all infrastructure projects implemented by the LG in the previous FY were derived from the annual work plan and budget approved by the LG Council: score 2 	<p>There was evidence that All Infrastructure projects implemented by the LG were derived from the Annual Work Plan and Budget as indicated below;</p> <ol style="list-style-type: none"> Construction of a maternity ward at Matale health center II to upgrade it to Health center III was on page 63 of the Work Plan and page 27 of the budget Construction of classrooms, administration block, 10 VIP stance latrines for students and staff at Nyamarwa SS was on page 71 of the Annual Work Plan and on page 38-40 of the budget Construction of laboratories and science room at St Kirigwajo SS was on page 71 of the Annual Work Plan and on page 40 of the budget Rehabilitation of 12 boreholes was on page 89 of the Annual work plan and page 59 of the budget 	2
<p>Investment activities in the previous FY were implemented as per AWP.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the investment projects implemented in the previous FY were completed as per work plan by end for FY. <ul style="list-style-type: none"> 100%: score 4 80-99%: score 2 Below 80%: 0 	<p>The projects implemented in 2018/2019 were not completed as per Work Plan at 65% which was below 80% as indicated below</p> <p>Percentage = $75 / 115 \times 100$</p> <p>= 65%</p> <p>some of the completed projects included;</p> <ol style="list-style-type: none"> Construction of classrooms at ST Jude Kituutu P/S (4 classrooms) Construction of 35 latrine stances at Bujuni boys, Buseesa, st Jude Kitutu, Bujogoro, Kayanja Parents, Kyamukubirwa and Kitovu P/S Procurement of 155 classroom desks for St Jude Kitutu p/s page Construction of a piped water supply system at Kabasekende a rural growth center 	0
<p>The LG has executed the budget for construction of investment projects and O&M for all major infrastructure projects during the previous FY</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that all investment projects in the previous FY were completed within approved budget – Max. 15% plus or minus of original budget: score 2 	<p>There was evidence that all investment projects in the previous FY were completed within Max. 15% plus or minus of the original budget at 96% as indicated below.</p> <p>Construction of classrooms at ST JUDE Kituutu PS (4 classrooms) had a budget sum of 75 180,269,000 and actual expenditure of 180,268,000</p> <p>Construction of 35 latrine stances at Bujuni boys, Buseesa, St Jude Kitutu, bujogoro, Kayanja parents, Kyamukubirwa and Kitovu P/S had a budget sum of 47,433,000 and an actual expenditure of 47,433,000</p> <p>Procurement of 155 classroom desks for St Jude Kitutu p/s had a budget sum of 19,440,000 and an actual expenditure of 19,375,000</p> <p>Construction of a piped water supply system at Kabasekende a rural growth center had a budget sum of 920,000,000 and an actual expenditure of 942,835,000</p> <p>Rehabilitation of 12 deep boreholes in Kabuhuna, MULIIKA, Kirika, marongo Kijaragu, Zirandulu, Kibaale HEALTH CENTER IV, Kisega, KITOGA had a budget of 45,861,000 and an actual expenditure of 46,279,000</p> <p>Total Budget =404,443,000</p> <p>actual expenditure =1,255,565,000</p> <p>Percentage = $1,255,565,000 / 404,443,000 \times 100$</p> <p>=96%</p>	2

<p>The LG has executed the budget for construction of investment projects and O&M for all major infrastructure projects during the previous FY</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that the LG has budgeted and spent at least 80% of the O&M budget for infrastructure in the previous FY: score 2 	<p>The LG budgeted for O&M but spent only 45% of the budget as indicated below</p> <ol style="list-style-type: none"> Maintenance Vehicles had an O&M budget of 16,000,000 and actual expenditure on O&M 17,494,000 Travel inland had an O&M budget of 11,000,000 and an actual expenditure on O&M 11,000,000 Travel inland had an O&M budget of 5,199,000 and an actual expenditure on O&M 5,199,000 Maintenance - Vehicles had an O&M budget of 30,000,000 and an actual expenditure of O&M of 11,969,000 <p>Total budgeted O&M 62,199,000</p> <p>Actual expenditure of O&M = 28,108,000</p> <p>Percentage spent = 45%</p>	<p>0</p>
<p>Human Resource Management</p>			

<p>LG has substantively recruited and appraised all Heads of Departments</p> <p>Maximum 5 points on this Performance Measure</p>	<ul style="list-style-type: none"> Evidence that the LG has filled all HoDs positions substantively: score 3 	<p>According to the approved District staff structure by MoPS dated 16th November 2016 Reference ARC/135/306/01, the District had 10 departments including Administration department that was headed by Deputy CAO. Of the 10 heads of departments 08 were substantively filled while 01 was not substantively filled. Departments Substantively filled included;</p> <ol style="list-style-type: none"> 1. Production department was headed by Mr Ssentayi Peter File CR/D/14001. He was substantively appointed on 2/12/2012 as a District production & marketing Officer. 2 Health department was headed by Dr Kyamanywa Dan File No CR/D/15001. He was appointed on 26/2/1998, Ref STF.4 under DSC Minute No KDSC 03/FEB/98. 3. Education department was headed by the District Education Officer Mr Kyaboona John File No CR/D/16001.He was appointed on 23/3/2015 under DSC Minute No 162/2002. 4. Community Based Services was headed by Mr Mukasa James DCDO File No CR/D/14001.He was appointed on 1/8/2005 ref CR/D/156/2 under DSC minute No KDSC/631/2005. 5. Administration was headed by Ms Nankindu Betty Deputy chief Administrative Officer. 6. Planning was headed by Mr Tusabomu George Willy.He was appointed on 13/6/2017 Ref CR/D/10101 under DSC No 123/2017. 7. Finance department was headed by Mr Ahaisibwe Patrick Kabuubi. He was appointed on 22/5/2019 Ref CR/D/12030 under Minute No 48/2019. 8. Natural resources department was headed by Mr Balikuddembe Ssenkoya Mary Louis.He was appointed on 24/6/2008 Ref CR/156/2 under Min No 15/2008. <p>The following heads of departments were not substantively filled;</p> <ol style="list-style-type: none"> 1.Works department was headed by Musinguzi George Tinda File No CR/D/17002.He was substantively appointed as a Senior Civil Engineer(Water) on 16/5/2018 ref. CR/D/203/18 under DSC Minute No 29/2018.He was assigned duties of the District Engineer by CAO on 30/5/2018. 2. Trade Industry and Local Economic Development was headed by Mr Ssemate Leonard the Principal Commercial Officer. He was appointed on 11/6/2019 reference CR/D/14058 under DSC Minute No 49/2019. He was assigned duties of head of Trade Industry and Local Economic Development by CAO on 28/8/2019 Ref CR/D/12001. 	<p>0</p>
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<p>LG has substantively recruited and appraised all Heads of Departments</p> <p>Maximum 5 points on this Performance Measure</p>	<ul style="list-style-type: none"> Evidence that HoDs have been appraised as per guidelines issued by MoPS during the previous FY: score 2 	<p>All the 10 Heads of departments were not appraised during the previous FY, as per the guidelines of MoPS.</p> <p>1 - District Production and Marketing officer – Ssentayi Peter had no performance report on file.</p> <p>2 - District Health officer Dr Kyamanywa Dan was appraised on 11/9/2019 and performance report was on file.</p> <p>3. - Chief Finance officer Ahaisibwe Patrick Kabuubi had no performance report on file as he was newly recruited.</p> <p>4 - District Community Development officer – Mukasa James was not appraised</p> <p>5- District Natural Resources officer – Balikuddembe Ssenkonya Mary Loius was not appraised.</p> <p>6 – A.g District Engineer – Musinguzi George Tinda was appraised on 30/7/2019 and the performance report was on file.</p> <p>7- District Education officer – Kyaboona John was appraised on 30/7/2019.</p> <p>8- District Planner Tusabomu George Willy was appraised on 1/7/2019 and the performance report was on file.</p> <p>9-Ag.District Commercial Officer Ssemate Leonard was not appraised because he was assigned duties of head of department on 28/8/2019 in the current Financial Year.</p> <p>From the review of performance reports for FY 2018/2019, it was established that it was only the Ag.District Engineer and the A.g District Commercial Officer that were not appraised.</p>	<p>0</p>
<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that 100 % of staff submitted for recruitment have been considered: score 2 	<p>In a letter communicated to DSC,the Chief Administrative Officer declared 35 positions for recruitment on 8/10/2018,13/12/2018 and 18/1/2019.</p> <p>All the declared positions to the DSC for recruitment (100%) were considered by the District service commission during the meetings of 15th -16th April 2019, 25th -29th March 2019, and 17th -19th October,2018.</p>	<p>2</p>
<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that 100 % of positions submitted for confirmation have been considered: score 1 	<p>From the Secretary District Service Commission, it was established that all the staff submitted to the DSC for confirmation by CAO on 21/11/2018 were considered by the District Service Commission during the meeting of 10th Meeting of 25th – 29th March 2019.</p>	<p>1</p>

<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that 100 % of positions submitted for disciplinary actions have been considered: score 1 	<p>In FY 2018/2019 the CAO submitted 5 cases for disciplinary action to the DSC from letter dated 11/3/2019.</p> <p>The DSC considered all the 5 cases in the meeting of 21st – 22nd March 2019. The 5 staff were grade III teachers namely;</p> <p>Mukasa Judas, Senyonyi Thadius, Birungi Pascal, Musasizi Leonard and Sewante Vicent. . They had abandoned duty. They were regarded as having absconded duty and resigned accordingly. According to DSC Minute No 11/2019.</p>	1
<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment: score 3 	<p>From the review of the updated staff list for the newly recruited staff in Financial Year 2018/2019, it was found out that the newly recruited staff who were appointed in the month of April 2019, assumed duty in the month of May 2019 and were able to access salary payroll in the month of June 2019.</p> <p>All the recruited staff accessed payroll within one month after assumption of duty.</p> <p>For example ;</p> <ol style="list-style-type: none"> Nyakato Oliver Assistant Town Clerk who was appointed on 11/4/2019, assumed duty on 6/5/2019 he accessed salary pay roll on 28/6/2019. Agaba Robert Tourism Officer who was appointed on 11/4/2019, assumed duty on 6/5/2019 and accessed salary pay roll on 28/6/2019. 	3
<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> Evidence that 100% of the staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement: score 2 	<p>According to the retired staff list, 06 staff retired in FY 2018/2019, only 01 retired staff Mr Ntabi Charles former Deputy Head teacher accessed pension payroll within two month after retirement. He retired on 9/9/2019 and accessed pension payroll in the month of September 2019.</p> <p>The rest of the retired staff accessed pension payroll two month after retirement.</p>	0
Revenue Mobilization			
<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> If increase in OSR (excluding one/off, e.g. sale of assets) from previous FY but one to previous FY is more than 10 %: score 4. If the increase is from 5% - 10 %: score 2. If the increase is less than 5 %: score 0. 	<p>The LG OSR for FY 2017/2018 was Ushs. 206,348,942, this included a one off transaction of Disposal of Assets worth Ushs. 33,157,000 leaving actual OSR as Ushs. 173,191,942. This was shown on page 30 of the Final Accounts prepared on 12th November, 2018, Ref. CR/101/1 signed by the CAO and received by the Accountant General's Office on 30th November, 2018.</p> <p>The LG OSR for FY 2018/2019 decreased to Ushs. 155,192,006. This was reflected on page 34 of the Final Accounts prepared on 29th August, 2019 signed by the CAO and received by the Accountant General's Office on 30th August, 2019</p> <p>The revenue reduced by Ushs 17,999,936 (Ushs. 155,192,006- Ushs. 173,191,942), which translated to 10% decline. This was less the allowable range of +5-10%, hence the LG was not compliant.</p> <p>The LG collected less revenue, because they had anticipated to get more revenue from the new source (stone quarry), however UNRA hindered their collection from the stone quarry.</p>	0

<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> • If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realisation) is within +/- 10 %: then score 2. If more than +/- 10 %: Score 0. 	<p>Original Budget for Local Revenue FY 2018/2019 was projected at Ushs. 815,222,000 Ref. page 9 LG approved budget 2018/2019 signed by the CAO and the District Chairperson on 30th May 2018.</p> <p>The Actual Local Revenue realized during FY 2018/2019 was US\$155,192,006.</p> <p>Therefore, Local Revenue collection ratio was 19% (US\$155,192,006/815,222,000) which translated into 81% shortfall of the target.</p> <p>This was above the allowable range of +/-10%. The LG was compliant.</p>	0
<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the District/Municipality has remitted the mandatory LLG share of local revenues: score 2 	<p>Sec 85 of LGA (2) "In rural areas, revenue shall be collected by the sub county councils, and a sub county council shall retain 65 percent, or any other higher percentage as the district council may approve, of the revenue collected by it and pass the remaining percentage over to the district".</p> <p>(4) "A district council may, with the concurrence of a sub county, collect revenue on behalf of the sub county council but shall remit 65 percent of the revenue so collected to the relevant sub county."</p> <p>In this regard, the DLG collected Local Service tax from District staff Payrolls and Private companies in the District amounted to US\$45,600,000 reflected on page 61 of the Final Accounts 2018/2019 submitted to the Accountant General's Office, MoFPED on 30th August 2019.</p> <p>A portion based on the number of residents in each LLG of US\$18,370,375 which translated to 40 % was remitted to the LLGs on 18th January 2019 as follows :</p> <ol style="list-style-type: none"> 1. Bubango Sub County 264,875 2. Bwamiranimira Sub County 1,005,875 3. Kabasekende Sub County 775,125 4. Karama Sub County 523,250 5. Kasimbi Sub County 646,750 6. Kibaale Town Council 8,033,750 7. Kyebando Sub County 1,267,500 8. Matale Sub County 1,495,000 9. Mugarama Sub County 1,430,000 10. Nyamurunda Sub County 1,612,000 11. Nyamarwa Sub County 1,316,250 <p>The LG was compliant with Sec 85 of LGA (4).</p>	2

<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the total Council expenditures on allowances and emoluments- (including from all sources) is not higher than 20% of the OSR collected in the previous FY: score 2 	<p>From the Financial Statements 2017/2018, the Local Revenue collected was Ushs. 206,348,942, adjusted by the one off Disposal of Assets worth Ushs. 33,157,000 leaving a Net Revenue of Ushs. 173,191,942. LR was shown on page 30 of the Final Accounts prepared on 12th November, 2018, Ref. CR/101/1 signed by the CAO and received by the Accountant General's Office on 30th November, 2018.</p> <p>20% of LR generated FY 2017/2018 was UShs. 41,269,788 (20/206,348,942)</p> <p>Total expenditure on council allowances and emoluments during FY 2018/2019 was UShs 16,338,000.</p> <p>Expenditure on council sitting allowances was as follows;</p> <ol style="list-style-type: none"> Council sitting remitted on 19th October 2018 Ref.Voucher No.19857267 was Ushs. 4,080,000 Council sitting Q2 remitted on 14th December 2018 Ref.Voucher No.20930660 was Ushs. 2,878,000 Council sitting remitted on 29th March 2019 Ref.Voucher No.22620585 was Ushs. 2,878,000 Council sitting remitted on 7th June 2019 Ref.Voucher No.23646784 was Ushs. 2,878,000 Council sitting remitted on 19th June 2019 Ref.Voucher No.24115519 was Ushs. 3,624,000 <p>Thus (16,338,000/173,191,942) = 9% which was within allowable limit of 20% as per the LGA, First Schedule, Regulation 4 & 4A.</p> <p>The LG was therefore compliant.</p>	<p>2</p>
<p>Procurement and contract management</p>			
<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> Evidence that the District has the position of a Senior Procurement Officer and Procurement Officer (if Municipal: Procurement Officer and Assistant Procurement Officer) substantively filled: score 2 	<p>The District had a Substantive Senior Procurement Officer (Kajuna Dennis) file No CR/D/10007 appointed on 2/6/2017 ref. CR/D/166/17 under DSC minute No: 103/2017.</p> <p>The District also had a Procurement Officer(Tibasiima Annette) appointed on 24/2/2017 ref CR/D/10018 under DSC No 15/2017</p>	<p>2</p>

<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the TEC produced and submitted reports to the Contracts Committee for the previous FY: score 1 	<p>Reports of the Evaluation Committee were produced and were submitted to the Contracts Committee on the following dates.</p> <ol style="list-style-type: none"> 1. On 4th October 2018, evaluation reports for various works were presented to the Contracts Committee for approval. These projects included; construction of latrines at Bujogoro P/S, Buseesa P/S, Kisoojo P/S and St. Thereza Bujuni P/S among others. 2. On 23rd November 2018, the evaluations report for construction of Kabasekende Water Supply System – phase II in Kabasekende Rural Growth Centre was presented to the contracts committee for approval. 3. On 17th April 2019, evaluations reports for construction of 2 stance VIP latrine at Estate House No. 7, and construction of a cattle slaughter slab at Kituutu Market were presented to the contracts committee for approval. 4. On 26th February 2019, evaluations reports for Rehabilitation of Kibaale Health Centre IV and Nyamarwa HC III, and construction of VIP latrines at Kayanja P/S, Kyamukubirwa P/S among others were presented to the contracts committee for approval. 5. On 24th September 2018, evaluation reports for Construction of 4 classrooms, office and store at St. Jude Kitutu P/S was presented to the Contracts Committee for approval. 	<p>1</p>
<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the Contracts Committee considered recommendations of the TEC and provide justifications for any deviations from those recommendations: score 1 	<p>The Contracts Committee considered recommendations of evaluations committees , for example;</p> <ol style="list-style-type: none"> 1. Construction of 5 stance VIP latrines with urinals at Bujogoro P/S to Monvi Logistics Ltd at UGX 8,873,100, at Buseesa P/S to S.K Builders Ltd at UGX 7,554,360, and at St. Thereza Bujuni P/S Sati Contractors (U) Ltd at UGX 8,414,155 among others (DCC Min 05/10/2018) 2. Construction of Kabasekende Water Supply System in Kabasekende RGS to M/S Strakon Ltd (DCC Min. 05/11/2018) 3. Construction of 2 stance VIP latrine at Estate No. 7 to M/S Sasali Contractors Ltd at UGX 8,064,734 and Construction of the cattle slaughter slab at Kituutu Market to M/S Sati Contractors (U) Ltd at UGX 19,839,517. 4. Rehabilitation of Kibaale Health Centre IV and Nyamarwa HC III to Chamil International Ltd at UGX 18,909,500, and construction of 5 stance VIP latrine at Kayanja P/S to Art Centre Contractors and Suppliers at UGX 8,269,837 (DCC Min. 05/2/2019) 5. Construction of four classrooms, office and Store at St. June Kitutu to Sasali Contractors Ltd at UGX 167,916,242 (DCC Min 06/09/2018). 	<p>1</p>
<p>The LG has a comprehensive Procurement and Disposal Plan covering infrastructure activities in the approved AWP and is followed.</p> <p>Maximum 2 points on this performance measure.</p>	<ul style="list-style-type: none"> • a) Evidence that the procurement and Disposal Plan for the current year covers all infrastructure projects in the approved annual work plan and budget and b) evidence that the LG has made procurements in previous FY as per plan (adherence to the procurement plan) for the previous FY: score 2 	<p>There was evidence that the Procurement and disposal Plan for the current FY covered all infrastructure projects in the AWP. For FY 2019/20, the following were the infrastructure investments in the LG Approved Budget Estimates.</p> <ol style="list-style-type: none"> 1. Construction of 1 cattle slaughter slab in Nyamarunda estimated at UGX 20,000,000 (pg 10) 2. Construction of coffee marketing facility in Matale Sub County estimated at UGX 14,000,000 (pg 11) 3. Rehabilitation of Administration block at Kibaale Health Centre IV estimated at UGX 9,276,353 (pg 15) 4. Construction of 2 staff semi detached house at Maisuka Health Centre III estimated at UGX 285,000,000 (pg 19) 5. Construction of 2 classroom blocks with office and store at Kayanja Primary School and Kajuma Primary School each estimated at UGX 89,791,532 (pg 2 - 3) 6. Construction of 3 classrooms, 1 administration block, 12 stance VIP latrines and a sports field estimated at UGX 902,675,554 (pg 2) 7. Construction of a 2 classroom block with office and 5 stance drainable latrine at St. Mugagga Vocational SS estimated at UGX 	<p>2</p>

175,011,170 (pg 3)

8. Construction of drainable VIP latrines at Kirika Primary School, Nyamugura Primary School and Kasimbi Primary School each estimated at UGX 30,400,000 (pg 4)
9. Construction of water supply system at Bubango - phase one, estimated at UGX 244,632,473 (pg 28)
10. Siting and drilling of 4 deep boreholes each estimated at UGX 25,000,000 (pg 25)
11. Rehabilitation of boreholes estimated at UGX 40,317,756 (p36-37)

All the above projects were reflected in the procurement and Disposal Plan for 2019/20.

b) The infrastructure investments in the procurement plan for Kibaale Local Government for 2018/19 were as follows;

1. Construction of four classroom, office and store with lightning conductor at St. Jude Kitutu at UGX 167,916,242 (pg 2)
2. Construction of 5 stance drainable latrine with washrooms for girls at Kitutu Parents P/S at UGX 31,400,000 (pg 2)
3. Construction of 5 stance VIP latrine with urinal and hand washing facility at Bujogoro P/S at UGX 8,873,100 (pg 2)
4. Construction of 5 stance VIP latrine with urinal and hand washing facility at Bujuni Boys P/S at UGX 8,414,155 (pg 3)
5. Construction of 5 stance VIP latrine with urinal at Kitovu P/S at UGX 7,544,360 (pg 3)
6. Construction of 5 stance VIP latrine with urinal at Busesa P/S at UGX 7,176,642 (pg 4)
7. Construction of 4 classrooms, 1 administration block, 1 multipurpose laboratory and 13 stance VIP latrine with urinal at Nyamarwa SS at UGX 1,842,960,400 (pg 4)
8. Construction of 5 stance VIP latrine with washing facility at St. Jude Kitutu P/S at UGX 8,400,000 (pg 5)
9. Construction of a 3 stance VIP latrine at Kisojo P/S at UGX 6,338,394 (pg 5)
10. Construction of 5 stance VIP latrine with urinal at Kyamukubirwa P/S at UGX 8,306,940 (pg 5)
11. Construction of 5 stance VIP latrine with urinal at Kayanja Parents P/S at UGX 8,269,837 (pg 5)
12. Construction of a 01 cattle slaughter slab in Karama S/C at UGX 19,839,517 (pg 22)
13. Rehabilitation of Kibaale Health Centre IV and Nyamarwa Health Centre III at UGX 18,909,500 (pg 45)
14. Upgrade of Matale Health Centre II to III at UGX 487,274,318
15. Construction of piped water supply system in Kabasekende RGC – phase II at UGX 911,378,391 (pg 50)
16. Rehabilitation of 12 boreholes at UGX 40,317,756 (pg 50)

All these procurement activities were implemented, evidenced by the individual procurement activity files seen.

<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • For current FY, evidence that the LG has prepared 80% of the bid documents for all investment/infrastructure by August 30: score 2 	<p>Bid documents for infrastructure projects for the Financial Year 2019/20 were prepared and approved by the Contracts Committee as follows;</p> <ol style="list-style-type: none"> 1. Rehabilitation of Administration block at Kibaale H/C IV on 14th August 2019. 2. Construction of 2 staff semidetached house at Maisuka HC III on 14th August 2019. 3. Construction of 2-classroom block with office at Kayanja P/S on 14th August 2019. 4. Construction of drainable latrines at Kirika P/S, Nyamugura P/S and Kasimbi P/S on 14th August 2019 5. Construction of water supply system at Bubango - Phase one on 14th August 2019 6. Siting, and drilling of 4 deep boreholes on 14th August 2019 7. Construction of 2 classroom block with office and store at Kajuma P/S on 2nd October 2019 8. Construction of 2 classroom block with office and 5 stance drainable latrine at St. Mugagga Vocational SS on 2nd October 2019 9. Construction of slaughter slab in Nyamarunda Sub County on 23rd October 2019 <p>Bid documents for Construction works at Nyamarwa SS were prepared in FY 2018/19, whereas for Construction of coffee marketing facility in Matala, bid documents had not been prepared.</p> <p>Out of the 13 expected bid documents for investment projects in 2019/20, 9 had been prepared and approved by August 30th, which represented 69%, which was below 80%.</p>	<p>0</p>
<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • For Previous FY, evidence that the LG has an updated contract register and has complete procurement activity files for all procurements: score 2 	<p>The LG had an updated contracts register, which covered all infrastructure investments for the financial year 2018/19.</p> <p>The following procurement activity files were sampled;</p> <ol style="list-style-type: none"> 1. Construction of 4 classrooms, 1 office and store at St. Jude Kitutu P/S (KIBA524/WRKS/FY18/19/00052) 2. Rehabilitation of Kibaale Health Centre IV and Nyamarwa Health Centre III (KIBA524/WRKS/FY18/19/00107) 3. Construction of 01 cattle slaughter slab in Karama Sub County (KIBA524/WRKS/FY18/19/00110) 4. Construction of 5 stance VIP latrine with urinals and hand washing facility at St. Thereza Bujuni P/S (KIBA524/WRKS/FY18/19/00110). 5. Construction of Kabasekende Water Supply System Phase Two in Kabasekende Rural Growth Centre (KIBA524/WRKS/FY18/19/00053). <p>All the procurement activity files sampled were complete from requisition forms, bid documents, issue and receipt of bid documents up to implementation and final payment except for retention.</p>	<p>2</p>

<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • For previous FY, evidence that the LG has adhered with procurement thresholds (sample 5 projects): score 2. 	<p>The Local Government Procurement Department adhered with Procurement thresholds in 2018/19. Examples of procurement methods used were as follows;</p> <ol style="list-style-type: none"> 1. Construction of 3 stance VIP latrine at Kisojo P/S by Juscona Enterprises (U) Ltd at UGX 6,338,394 under Selective Nation Bidding. 2. Construction of Kabasekende Piped Water System Phase 2 by Strakon Ltd at UGX 911,378,391 under Open National Bidding. 3. Construction of 5 stance latrine and Bujogoro P/S by Monvi Logistics Ltd at UGX 8,873,100 under Selective National Bidding. 4. Construction of 4 classrooms, office and store at St. Jude Kitutu P/S by Sasali Contractors Ltd at UGX 167,916,242 under Open National Bidding. 5. And Construction of cattle slaughter slab in Karama Sub County by Sati Contractors (U) Ltd at UGX 19,839,517 under Selective National Bidding. <p>Among others.</p>	2
<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that all works projects implemented in the previous FY were appropriately certified – interim and completion certificates for all projects based on technical supervision: score 2 	<p>There was evidence that the works projects were appropriately certified. The projects sampled had certificates as follows;</p> <ol style="list-style-type: none"> 1. On 22nd February 2019, a certificate of completion was issued to Sasali Contractors Ltd for Construction of 4 classrooms, an office and a store, pending defects liability period. 2. On 26th February 2019, a certificate was issued to Sati Contractors Ltd for Construction of a 5 stance VIP latrine with urinal and hand washing facility, pending defects liability. 3. On 19th March 2019, a completion certificate was issued to Giofix Investments (u) Ltd for construction of a 5 stance VIP latrine at St. Jude Kituutu Primary School, pending defect liability period. 4. On 19th June 2019, a completion certificate was issued to Sati Contractors Ltd for the Construction of a cattle slaughter slab at Kituutu Market, pending defects liability period. 5. On 18th June 2019, a completion certificate was issued to Chamil International Ltd for Rehabilitation of Kibaale Health Centre IV, pending defects liability period <p>Among others</p>	2
<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that all works projects for the current FY are clearly labelled (site boards) indicating: the name of the project, contract value, the contractor; source of funding and expected duration: score 2 	<p>For the Financial Year 2019/20, there were three infrastructure projects under implementation and these were;</p> <ol style="list-style-type: none"> 1. Construction of piped water scheme at Bubango 2. Construction of classroom block at Kayanja Primary School 3. Construction of drainable latrine at Nyamugura P/S <p>The classroom block at Kayanja P/S and the piped scheme at Bubango were assessed and both did not have site boards installed.</p>	0
Financial management			

<p>The LG makes monthly and up to-date bank reconciliations</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none">• Evidence that the LG makes monthly bank reconciliations and are up to-date at the time of the assessment: score 4	<p>The DLG had prepared Bank reconciliation for October 2019 for all its Bank Accounts and they were fully authenticated by the Chief Finance Officer and on file.</p> <p>The District maintained 6 bank accounts as indicated below:</p> <ol style="list-style-type: none">1. Kibaale DLG General Fund Account,2. Kibaale D TSA3. Kibaale D Youth Livelihood4. Kibaale D YLP Revolving Fund5. Kibaale D UWEP Recovery6. Kibaale D UWEP Enterprises. <p>The District used a computerized IFMS accounting system for preparation of its bank reconciliation statements and on running the General Ledger Reconciliation Summary Report, all the Six Bank Accounts had been reconciled.</p> <p>Reconciliation of all bank accounts was done on a monthly basis by 30th of each month, upon which final accounts for Financial Year 2018/2019 were prepared and shared with the Auditor General's Office through the Chief Administrative Officer.</p> <p>For instance, on reconciliations;</p> <p>Account Number 0052405800000 for the DLG Treasury Account held with Bank of Uganda, the reconciled balance as at: 30th June 2019 was Ushs. 325,050; 31st May 2019 was Ushs. 149,827,677;30th April 2019 was Ushs. 269,951,705; 31st March 2019 was Ushs. 12,616,197.</p>	
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<p>The LG made timely payment of suppliers during the previous FY</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> • If the LG makes timely payment of suppliers during the previous FY – no overdue bills (e.g. procurement bills) of over 2 months: score 2. 	<p>From the sample of payments made during the FY 2018/19, the Education, Health and Water Departments provided evidence, which indicated that all suppliers were paid in time without overdue bills beyond 2 months.</p> <p>i) In the Education Department, Monvi Logistics Limited submitted a payment request for construction of a Construction of a 5 stance VIP latrine with a urinal facility and hand washing facility at Bujogoro Primary School worth Ushs. 8,873,100 on 12th February, 2019. Certification and approval of the payment was done by the District Engineer, District Education Officer, Principal Internal Auditor and the Chief Finance Officer and the Chief Administrative Officer on 19th March, 2019. Payment worth Ushs. 8,000,814 against Voucher No. 22609772 was made to Monvi Logistics Limited on 28th March, 2019.</p> <p>ii) Under the Health Department, Erri General Investments (U) Ltd submitted a payment request for Construction of a General Ward at Kibaale Health Centre IV worth Ushs. 13,517,216 on 24th April, 2019. Certification and approval of the payment was done by the District Engineer, District Health Officer, Senior Accountant, Chief Finance Officer, Principal Internal Auditor and the Chief Administrative Officer on 24th April, 2019. Payment worth Ushs. 13,517,216 against Voucher No. 24115610 was made to Erri General Investments (U) Ltd on 19th June, 2019.</p> <p>iii) In Water Department, Strakon Limited submitted a payment request for Construction of Kabasekende Town Water Supply System worth Ushs. 836,861,900 on 4th March, 2019. Certification and approval of the payment was done by the District Water Officer, Senior Accounts Assistant, Chief Finance Officer and the Chief Administrative Officer on 19th March, 2019. Payment worth Ushs. 795,018,805 against Voucher No. 22346807 was made to Strakon Limited on 21st March, 2019.</p> <p>All the payments were paid in time and mostly within one month hence, the LG was compliant in this area.</p>	<p>2</p>
<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the LG has a substantive Senior Internal Auditor: 1 point. • LG has produced all quarterly internal audit reports for the previous FY: score 2. 	<p>The DLG had a Substantive Principal Internal Auditor in the names of Namagembe Regious who was appointed on 25th June 2018 under minute DSC Min. 38/2018. The letter for her appointment on promotion was dated 25th June 2018 Ref.CR/D/11205. Acceptance letter was submitted to the Chief Administrative Officer on 25th June 2018.</p>	<p>1</p>
<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> • LG has produced all quarterly internal audit reports for the previous FY: score 2. 	<p>The LG produced all Quarterly Reports for FY 2018/2019 on time a follows;</p> <p>Quarter 1 on 26th October 2018</p> <p>Quarter 2 on 25th January 2019</p> <p>Quarter 3 on 24th April 2019</p> <p>Quarter 4 on 24th July 2019</p>	<p>2</p>

<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<p>Evidence that the LG has provided information to the Council and LG PAC on the status of implementation of internal audit findings for the previous financial year i.e. follow up on audit queries from all quarterly audit reports: score 2.</p>	<p>From the Delivery Book, it was confirmed that the Chairperson Public Accounts Committee, received all the four Internal Audit Quarterly Reports as follows;</p> <ol style="list-style-type: none"> 1. Quarter 1 on 26th October 2018 2. Quarter 2 on 30th January 2019 3. Quarter 3 on 24th April 2019 4. Quarter 4 on 24th July 2019. <p>The LGPAC produced four reports for the four Quarters as follows;</p> <ol style="list-style-type: none"> 1. Quarter 1 on 19th January 2019 2. Quarter 1 on 13th March 2019 3. Quarter 1 on 10th July 2019 4. Quarter 1 on 2nd October 2019 <p>All the four LGPAC Quarterly Reports 2018/2019 were duly signed by the Clerk to Council and the District Chairperson. These reports were copied to; Permanent Secretary, Ministry of Local Government, Auditor General, Chief Administrative Officer, Resident District Commissioner, the District Speaker, District Internal Auditor.</p>	<p>2</p>
<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<p>• Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and LG PAC has reviewed them and followed-up: score 1.</p>	<p>From the LG PAC reports, it was confirmed that all the four Quarterly Reports were reviewed by the PAC as follows;</p> <p>Quarter 1 PAC sitting on 11th December 2018, Ref. MINUTE 34/LGPAC/12/2018, PAC sitting on 12th December 2018 Ref. MINUTE 37/LGPAC/12/2018 and PAC sitting on 13th December 2018 MIN/40/LGPAC/12/2018</p> <p>Quarter 2 PAC sitting on 5th March 2019, Ref. Min 68/LGPAC/03/2019</p> <p>Quarter 3 PAC sitting on 13th June 2019 Ref. Min 07/LGPAC/06/2019 and PAC sitting on 14th June 2019, Ref. Min 10/LGPAC/06/2019</p> <p>Quarter 4 PAC sitting on 26th September 2019, Ref. Min 17/LGPAC/09/2019</p> <p>The LG was compliant as it reviewed all the Internal Audit Reports and produced status reports on implementation of Internal Audit Reports FY 2018/2019.</p>	<p>1</p>
<p>The LG maintains a detailed and updated assets register Maximum 4 points on this performance measure.</p>	<p>• Evidence that the LG maintains an up- dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual: score 4</p>	<p>The DLG maintained an up to date Asset register as per format in the Accounting Manual.</p> <p>All additions during the year (page 71 of the Financial Statements for the Financial Year ended 30th June 2019: Summary statement of stores and other assets (physical assets) as at the end of the year) were not posted.</p>	<p>4</p>

<p>The LG has obtained an unqualified or qualified Audit opinion</p> <p>Maximum 4 points on this performance measure</p>	<p>Quality of Annual financial statement from previous FY:</p> <ul style="list-style-type: none"> • Unqualified audit opinion: score 4 • Qualified: score 2 • Adverse/disclaimer: score 0 	<p>The Auditor General's Opinion on the financial statements for Kibaale LG for the year ended 30th June 2019 was unqualified.</p>	<p>4</p>
<p>Governance, oversight, transparency and accountability</p>			
<p>The LG Council meets and discusses service delivery related issues</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the Council meets and discusses service delivery related issues including TPC reports, monitoring reports, performance assessment results and LG PAC reports for last FY: score 2 	<p>There was evidence that the L.G Council met and discussed service delivery related issues as provided in the minutes below:</p> <p>On 28th September 2018 under minute 106/KDLC/09/2018, the council moved a motion to attach district councilors and public officials to Education institutions for excellence as a result of the deteriorating standards of education. This was moved by Hon. Kanyenzi Hope</p> <p>On 21st December 2018 under minute 115/KDLC/12/2018, the council approved the expeditious handling of Local Revenue Enhancement strategies in order to expand on the local revenue base for the district for effective and efficient service delivery.</p> <p>29th March 2019 under minute 122/KDLC/03/2019, the council approved new rates for building plan inspection which included among others commercial building shs 180,000, residential buildings shs 150,00, schools, health facilities at shs 400,000 and factories at 600,000</p> <p>On 28th May 2019 under minute 128/KDLC/05/2019, the council approved the setting aside of 500 hectares from any of the central forest reserves in Kibaale district for project of planting user friendly trees such as greveria and musizi so as to raise local revenue</p>	<p>2</p>
<p>The LG has responded to the feedback/ complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> • Evidence that LG has designated a person to coordinate response to feed-back (grievance/complaints) and responded to feedback and complaints: score 1. 	<p>There was evidence of a district grievance handling committee comprised of 9 members who included, Mr. Birungi Edward senior probation and welfare officer responsible for child protection, domestic /family issues, Mr. Kyaligonza Vincent the principle human resource officer in charge of handling salary and pension related issues among others. As witnessed from the Grievance management mechanism dated 23/07/2018 and signed by the CAO Mr. Kyaligonza Vincent</p>	<p>1</p>
<p>The LG has responded to the feedback/ complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> • The LG has specified a system for recording, investigating and responding to grievances, which should be displayed at LG offices and made publically available: score 1 	<p>There was evidence that the LG had a specified system for recording and investing grievances as observed from the grievance management mechanism that was pinned on the planner's notes board, it clearly showed the members of the grievance committee. The particular grievance areas they handled, their mobile contacts and office location at the district for example all issues regarding staff absenteeism at the LLGs where handled by Mr Nsamba PETER the DCAO contact no 0772490345</p>	<p>1</p>

<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<p>Evidence that the LG has published:</p> <ul style="list-style-type: none"> The LG Payroll and Pensioner Schedule on public notice boards and other means: score 2 	<p>The LG published the payroll on the public notes board dated 25th/October/2019.</p>	<p>2</p>
<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> Evidence that the procurement plan and awarded contracts and amounts are published: score 1. 	<p>There was evidence of display of the “best evaluated bidder notice” indicating the procurement ref no i.e. KIBA524/WRKS/SRVCS/SUPLS/FY18/19/001, Name of best evaluated bidder art center contractors and supplies ltd for construction / protection of water sources (hand dug shallow wells, spring, boreholes, Ferro cement tanks including supply of plumbing / sanitary fittings and repair of sewerage and water systems and supply and installation of water tanks Ref no CR/105/1</p>	<p>1</p>
<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year (from budget requirements): score 1. 	<p>There was evidence that the LG published performance assessment results as observed by the Monday /August/12/2019 communication Ref CR/212/6 by planners on notice board that indicated that the district scored 57%, was ranked 113 out of 145 District Local Governments. It went ahead to indicate that a meeting was held on 7th August/2019 in which the district discussed the reasons for a decline in performance in the assessment compared to the FY 2017/18 when the district was ranked 6th.</p>	<p>1</p>
<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that the HLG have communicated and explained guidelines, circulars and policies issued by the national level to LLGs during previous FY: score 1 	<p>There was evidence to prove that the Local Government communicated to Lower Local Governments as indicated</p> <p>i) On Monday, October 1, 2018, the District local Government issued a circular to All Heads of Department, The Town Clerk Kibaale, All Sub-county Chiefs entitled, “FIRST BUDGET CALL CIRCULAR FOR THE FINANCIAL YEAR 2019/2020” Ref: CR/D102/1 the circular was intended to. communicate Indicative Planning Figures for FY 2019/20 for the District and Lower Local Governments;</p> <p>ii) Share the Budget Strategy and priorities for FY 2019/20;</p> <p>iii) Share Key Policy and administrative issues for FY 2019/20;</p>	<p>1</p>
<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feedback on status of activity implementation: score 1. 	<p>The Local Government conducted a Baraza on Tuesday 17th July 2018 at Kyebando sub-county headquarters in Kyebando sub county in Buyanja county. The chief guest was hon. Mary Karooro Okurut aimed to give accountability to the public and also give an opportunity to people to ask questions to government workers obtaining immediate feedback. It was on this Baraza that the DEO informed the people that Kisalizi Parents SS had been granted aid though it had not yet been fully affected due to absence of funds for wage</p>	<p>1</p>
<p>Social and environmental safeguards</p>			

<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the LG gender focal person and CDO have provided guidance and support to sector departments to mainstream gender, vulnerability and inclusion into their activities score 2. 	<p>During the District Technical Planning Committee meeting held on 5th December 2018, at Kibaale Resort Hotel, the members present were taken through the Gender Mentoring Plan for the Financial Year 2018/19 and the Gender and Sex Disaggregated Data collection for Districts and Lower Local Governments.</p>	2
<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> • Evidence that the gender focal point and CDO have planned for minimum 2 activities for current FY to strengthen women's roles and address vulnerability and social inclusions and that more than 90 % of previous year's budget for gender activities/ vulnerability/ social inclusion has been implemented: score 2. 	<p>For the Financial Year 2019/20, the department of community based services, under the section of gender mainstreaming, planned to;</p> <ol style="list-style-type: none"> 1. Carry out gender technical auditing in government programs. 2. Go on a gender mainstreaming study tour in Hoima District. 3. And train staff at district and LLG councilors in gender budgeting and mainstreaming among others. <p>The department had a budget of UGX 2,200,000 for the above activities spread throughout the Financial Year.</p> <p>For the Financial Year 2018/19, the department had a budget of UGX 2,000,000 for gender mainstreaming which it utilized 100%. Among the activities which the department engaged in were;</p> <ol style="list-style-type: none"> 1. 3 day sensitization of both men and women in gender and economic empowerment in Matala Sub County conducted from 11th and 13th March 2019. 2. Gender technical audit for all district programs and investments between 3rd and 12th June 2019. 3. Mentoring of technical staff in sub counties of Bwamiramira, Matala, Nyamarwa and Kabakasekende among others spread throughout 2018/19. 	2
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that environmental screening or EIA where appropriate, are carried out for activities, projects and plans and mitigation measures are planned and budgeted for: score 1 	<p>There was evidence that the Environmental Officer carried out screening in 2018/19. For the projects sampled, screening was conducted as follows;</p> <ol style="list-style-type: none"> 1. Construction of 4 classrooms, office and store at St. Jude Kituutu Primary School on 22nd June 2018. 2. Kabasekende piped water scheme (water office block and attendants house) on 15th June 2018 3. Maternity ward at Matala Health Centre III on 20th June 2018 4. 5 stance VIP latrines in St. Jude Kituutu P/S, Bujuni Boys P/S and Kitovu P/S among others on 22nd June 2018 5. Rehabilitation of boreholes on 15th June 2018 	1
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG integrates environmental and social management and health and safety plans in the contract bid documents: score 1 	<p>The LG did not integrate Environmental and Social Management Plans in bid documents. Only sections that could be priced, like tree planting, were extracted and put into the Bills of Quantities.</p>	0

<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that all projects are implemented on land where the LG has proof of ownership (e.g. a land title, agreement etc.): score 1 	<p>Of the five sampled infrastructure projects implemented in 2018/19, the LG had proof of ownership for only two facilities namely;</p> <ol style="list-style-type: none"> 1. St. Jude Kituutu P/S for which a sales agreement was signed between a Katikamu Wilson on Kituutu LC1 and St. Jude Kituutu P/S on 28th November 2009. 2. Nyamarwa Seed Secondary School where Hoima Diocese donated land to the school on the 11th February 1999. <p>The other three namely; Kabasekende Piped Water Scheme, Matala Health Centre III and Bujuni Boys P/S, no land documentation was availed.</p>	<p>0</p>
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that all completed projects have Environmental and Social Mitigation Certification Form completed and signed by Environmental Officer and CDO: score 1 	<p>There was evidence that Environmental Officer issued clearance certificates for completed projects. For example;</p> <ol style="list-style-type: none"> 1. Two certificates were issued to Strakon (U) Ltd on 15th February and 15th May 2019 for construction of the Kabasekende Piped Water Scheme. 2. Another certificate was issued to Kibaale District Pump Mechanics Association on 21st February 2019 for rehabilitation of 12 boreholes. <p>Other projects sampled did not have environmental certification, as the Environmental Office had not cleared them.</p> <p>On the other hand, the Community Development Officer did not certify any infrastructure project in 2018/19.</p>	<p>0</p>
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the contract payment certificated includes prior environmental and social clearance (new one): Score 1 	<p>There was no evidence that contract payment included prior environmental and social clearance. All payment vouchers sampled, for investment contracts in 2018/19 did not have environmental and social clearance.</p>	<p>0</p>
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> • Evidence that environmental officer and CDO monthly report, includes a) completed checklists, b) deviations observed with pictures, c) corrective actions taken. Score: 1 	<p>There was monitoring carried out by the Environmental Officer and Community Development Officer and reports were prepared for some projects as follows;</p> <ol style="list-style-type: none"> 1. Construction works at Nyamarwa Seed School on 13th August 2019 2. Upgrade of Matala Health Centre II to III on 17th April and 26th September 2019 3. Borehole rehabilitation on 13th February 2019 4. Construction of classroom block and Latrine at St. Jude Kituutu P/S on 8th April 2019 <p>Among others.</p>	<p>1</p>

Summary of requirements	Definition of compliance	Compliance justification	Score
Human resource planning and management			
<p>The LG education department has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<p>• Evidence that the LG has budgeted for a Head Teacher and minimum of 7 teachers per school (or minimum a teacher per class for schools with less than P.7) for the current FY: score 4</p>	<p>Kibaale LG Education Department budgeted 4,631,133 billion for wages for a head teacher and at least 7 teachers for all the 49 schools up to P 7 (or 1 teacher per class) as per the Local Government approved budgets page 31 for education sector.</p> <p>The schools to receive wages included:</p> <ol style="list-style-type: none"> 1. Kisaaliza P/S 2. Kibeedi P/S 3. Bukonda P/S 4. Kigaaza P/S 5. Igayaza P/S among others. 	4
<p>The LG education department has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<p>• Evidence that the LG has deployed a Head Teacher and minimum of 7 teachers per school (or minimum of a teacher per class for schools with less than P.7) for the current FY: score 4</p>	<p>The Education department at Kibaale LG deployed a minimum of one head teacher and 7 teachers per school for all 49 public schools.</p> <p>The assessment team sampled 5 schools and visited to verify deployment of teachers. The sampled schools included:</p> <p>Kasaali P/S, 11 teachers out of 11 deployed</p> <p>Kabaale P/S, 8 teachers out of 8 deployed</p> <p>Bukonda P/S, 9 teachers out of 9 deployed</p> <p>Kibeedi P/S , 12 teachers out of 13 deployed. 1 teacher was reported to have passed on recently.</p> <p>Kigaaza Junior P/S, 8 teachers out of 8 deployed.</p>	4
<p>LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 6 for this performance measure</p>	<p>• Evidence that the LG has filled the structure for primary teachers with a wage bill provision</p> <ul style="list-style-type: none"> o If 100%: score 6 o If 80 - 99%: score 3 o If below 80%: score 0 	<p>The Kibaale LG education department filled 452 (98.6%) teachers, out of the district ceiling of 458 teachers</p> <p>The Department had a gap of 6 teachers for whom there was a recruitment plan to fill in 2019/20 FY.</p>	3
<p>LG has substantively recruited all positions of school inspectors as per staff structure, where there is a wage bill provision.</p> <p>Maximum 6 for this performance measure</p>	<p>• Evidence that the LG has substantively filled all positions of school inspectors as per staff structure, where there is a wage bill provision: score 6</p>	<p>The LG department of education filled all 3 positions of inspector of schools as per the staff structure:</p> <p>The Senior Inspector of schools: Mr. Kadandi Lawrence under DSC Min 40(b)/2017, Ref. CR/EDU/155/2017 as per the letter dated 23/3/2015</p> <p>The Inspectors of schools are:</p> <p>Mr. Talagaboine John under DSC Min 92/2015, Ref CR/D/16010 as per the letter dated 29/6/2015</p> <p>Ms.. Musobozi Lillian under DSC Min 80/2017, Ref. CR/EDU/16447 as per the letter dated 11/5/2017</p>	6

<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of</p> <ul style="list-style-type: none"> • Primary Teachers: score 2 	<p>The Education department Submitted a Recruitment Plan for:</p> <p>6 Education assistants to fill the teacher gaps</p> <p>A total list of 14 Education assistants was submitted (including the 6) to cover newly grant aided schools. Thus 8 out of 14 shall go to the new schools.</p> <p>The submission of the Recruitment Plan was done on 2/8/ 2019 to HRM.</p>	2
<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of</p> <ul style="list-style-type: none"> • School Inspectors: score 2 	<p>The LG department of education had filled all 3 positions of inspector of schools. There was no need to submit a recruitment plan.</p> <p>The filled inspectors of schools were:</p> <ol style="list-style-type: none"> 1. Mr. Kadandi Lawrence, DSC Min 40(b)/2017, Senior Inspector of schools 2. Mr. Talagaboine John, DSC Min 92/2015, Inspector of schools 3. Ms. Musobozi Lillian, DSC Min 80/2017, Inspector of Schools 	2
Monitoring and Inspection			
<p>The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.</p> <p>Maximum 6 for this performance measure</p>	<p>Evidence that the LG Education department has ensured that all head teachers are appraised and has appraised all school inspectors during the previous FY</p> <ul style="list-style-type: none"> • 100% school inspectors: score 3 	<p>The District had 03 inspectors of school.</p> <ol style="list-style-type: none"> 1. Mr Kadandi Lawrence File No CR/D/16002 Senior inspector of schools. He was appraised on 9/7/2019. 2. Mr Busobozi Lilian File No CR/D/16004 Inspector of Schools. She was appraised on 23/8/2019. 3. Mr Talagaboine John File No CR/D/16005 Inspector of schools. He was appraised on 31/7/2019. <p>All the 03 inspector of schools were appraised in FY 2018/2019.</p>	3

<p>The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.</p> <p>Maximum 6 for this performance measure</p>	<p>Evidence that the LG Education department has ensured that all head teachers are appraised and has appraised all school inspectors during the previous FY</p> <ul style="list-style-type: none"> • Primary school head teachers <ul style="list-style-type: none"> o 90 - 100%: score 3 o 70% and 89%: score 2 o Below 70%: score 0 	<p>The District had 49 Government aided primary schools, a review of 10 randomly sampled head teacher's files from among the 49 revealed that 7 out of the 10 sampled head teachers were appraised in year 2018.</p> <p>Those appraised included;</p> <ol style="list-style-type: none"> 1. Balinda T Micheal File No CR/D/16025; St.Kizito Kigujju P/S was appraised on 10/12/2018 and appraisal report was on file. 2. Nalukenge Sylvia FILE No CR/D/16062; St.Peter's Buronzi P/S was appraised on 31/12/2018. 3. Tibaingana Raphael File No CR/D/16028; Kibogo P/S was appraised on 7/12/2018. 4. Mugabi James File No CR/D/16043; Kisaalizi P/S was appraised on 6/12/2018. 5. Tukahabwa Appolo File No CR/D/16082; Kiyanja Modern P/S was appraised on 19/2/2019. 6. Kitembo Andrew File No CR/D/16046; Nyamarwa P/S was appraised on 4/2/2019. 7. Bukenya Joseph File No CR/D/16031; Nyamugura P/S was appraised on 27/11/2018. <p>The 3 Head teachers who were not appraised in year 2018 included;</p> <ol style="list-style-type: none"> 1. Omutunu Silver File No CR/D/16466; Buseesa P/S was appraised not appraised. 2. Kwemara Peter File No CR/D/16039; Bubamba P/S was not appraised. 3. Byaruhanga Tinka John File No CR/D/16009; Kabaale P/S was not appraised. <p>$7/10 \times 100 = 70\%$</p>	<p>2</p>
<p>The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education department has communicated all guidelines, policies, circulars issued by the national level in the previous FY to schools: score 1 	<p>The Education department received and disseminated the following circulars, policies and guidelines:</p> <ul style="list-style-type: none"> -ADM/48/90/01, dated 13/3/2019. Circular no. 12/2019 on Ban on Buying Examination from commercial exams bureau. This circular was available in 3 out of 5 schools sampled and visited -ADM/53/263/01, dated 4/10/2019 on Enforcement of Kavera Ban in Education Institutions in Uganda. this circular was available in 4 out of 5 schools visited. -ADM/48/139/03. Circular on unlicensed schools dated 29/10/2018 was communicated by DIS on 27/6/2019 under Min 006/06/2019. This circular was available in 2 out of 5 schools visited. 	<p>1</p>
<p>The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education department has held meetings with primary school head teachers and among others explained and sensitised on the guidelines, policies, circulars issued by the national level: score 2 	<ol style="list-style-type: none"> 1. The department had a meeting on 2/4/2019 with Head teachers and explained the circular on School Charges and Buying Exams under agenda 6: Communication from DEO. 2. The DEO explained the circular on the Ban on Kavera to Head teachers at Bwamirembe community Hall on 8/2/2019 	<p>2</p>

<p>The LG Education Department has effectively inspected all registered primary schools²</p> <p>Maximum 12 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that all licenced or registered schools have been inspected at least once per term and reports produced: o 100% - score 12 o 90 to 99% - score 10 o 80 to 89% - score 8 o 70 to 79% - score 6 o 60 to 69% - score 3 o 50 to 59 % score 1 o Below 50% score 0. 	<p>There was evidence that the Education department inspected all public and some private licensed and registered schools.</p> <p>Term III/2018: 85 schools were inspected between August and December 2018. The inspection report was dated 3rd/12/2018</p> <p>-Term II/2019: 81 schools were inspected. The inspection report was dated 24/8/2019.</p> <p>-Term I/2019 Inspection was done for 101 schools and reported on 21/5/2019.</p> <p>In total, the department inspected 276 schools out of expected 219 schools (126%). The result means the department also inspected unregistered schools.</p>	12
<p>LG Education department has discussed the results/ reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the Education department has discussed school inspection reports and used reports to make recommendations for corrective actions during the previous FY: score 4 	<p>There was evidence that the department held meetings to discuss the school inspection reports:</p> <ol style="list-style-type: none"> 1. On 2/10/2018, the department discussed ineffective teaching and learning in schools arising from term III inspection report. The department recommended a Continuous Professional Development (CPD) training for teachers on curriculum planning. A CPD was organized for teachers on 03/7/2019. 165 teachers attended. 2. On 04/ 2/2019 under minute 07/2/19 the department discussed school inspection report 3. The department also discussed inspection report for term I on 22/6/2019 and issues of sanitation and school work plans were handled. An alliance with UNICEF was formed following this recommendation which has seen UNICEF support development plans and sanitation in selected schools. 	4
<p>LG Education department has discussed the results/ reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education department has submitted school inspection reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 	<p>There was evidence that the department submitted inspection report to DES on :</p> <ol style="list-style-type: none"> 1. 11/12/2018 for Term III/2018 2. 22/5/2019 for Term II/2019 3. 18/09/2019 for Term I/2019 <p>The submission dates were retrieved from the acknowledgement receipts from DES .</p>	2
<p>LG Education department has discussed the results/ reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the inspection recommendations are followed- up: score 4. 	<p>There was evidence that the department followed-up on recommendations arising from school inspection:</p> <ol style="list-style-type: none"> 1. On 3/7/2019, a workshop was organized for teachers to develop capacity for curriculum planning. 2. On 30/9/2019, a workshop on Early Grade Reading Assessment (EGRA) was organized for 130 teachers to improve literacy. 3. The issues of teacher absenteeism was discussed in a meeting on 2/10/2018. The said teacher eventually opted to resign following a couple of apology letters and warnings. 	4

<p>The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has submitted accurate/consistent data: o List of schools which are consistent with both EMIS reports and PBS: score 5 	<p>There was evidence that the LG submitted accurate and consistent data on school list according to EMIS reports and PBS.</p> <p>For example;</p> <ol style="list-style-type: none"> 1. Bucuuhya P/S. EMIS no. 11218, Supplier No.522819. 2. Kyamukubirwa P/S. EMIS no. 11207, Supplier No.529929. 3. St. Peters Buronzi P/S. EMIS no. 360084, Supplier No.523458. 	5
<p>The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES</p> <p>Maximum 10 for this performance measure</p>	<p>Evidence that the LG has submitted accurate/consistent data:</p> <ul style="list-style-type: none"> • Enrolment data for all schools which is consistent with EMIS report and PBS: score 5 	<p>There was evidence that the LG submitted accurate and consistent data on enrollment according to EMIS reports and PBS.</p> <p>For example;</p> <ol style="list-style-type: none"> 1. Bucuuhya P/S. Total enrollment was 642 2. Kyamukubirwa P/S. Total enrollment was 436. 3. St. Peters Buronzi P/S. Total enrollment was 104 	5
<p>Governance, oversight, transparency and accountability</p>			
<p>The LG committee responsible for education met, discussed service delivery issues and pre- sented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the council committee responsible for education met and discussed service delivery issues including inspection, performance assessment results, LG PAC reports etc. during the previous FY: score 2 	<p>There was evidence that the council committee responsible for education met and discussed service delivery issues. For example on 29th March 2019 under min 122/KDLC/03/2019 the council unanimously approved formulating the ordinance to operationalize the lunch policy in all schools before the end of year 2019 and the issue of not registering any candidate for PLE unless He or She had attended two consecutive terms in primary six</p>	2
<p>The LG committee responsible for education met, discussed service delivery issues and pre- sented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the education sector committee has presented issues that require approval to Council: score 2 	<p>There was evidence that the committee responsible for education met and discussed service delivery issues</p> <p>On 4th December 2018 under Min 75/GPC/12/2018, The committee approved the recommendation of appointing representatives to the BOGs as noted below</p> <p>Hon Kazibwe Constant was approved to join St Kizito Kibeedi SS board</p> <p>Hon Katussime Gertrude was approved to join Buyanja SS</p> <p>Hon Lugamba Peter to join Notre Dame Academy</p>	2

<p>Primary schools in a LG have functional SMCs</p> <p>Maximum 5 for this performance measure</p>	<p>Evidence that all primary schools have functional SMCs (established, meetings held, discussions of budget and resource issues and submission of reports to DEO/ MEO)</p> <ul style="list-style-type: none"> • 100% schools: score 5 • 80 to 99% schools: score 3 • Below 80 % schools: score 0 	<p>The 5 sampled schools had SMCs which were functional, i.e.</p> <ol style="list-style-type: none"> 1. Nyamugura P/S SMC held a meeting on 10/06/2019. agenda 7 & 8 were on fencing the school and school development plans respectively. On 30/1/2019 another meeting was held. Agenda 4 was on hand over by the outgoing head teacher. 2. Kibeedi P/S SMC held a meeting on 14/3/2019 and 23/10/2019. The agenda (5/12/3/19) was on Development Funds and UPE accountability respectively. 3. Kigaaza P/S SMC meeting took place on 12/7/2019. 4. Kiriika P/S SMC had a meeting on 20/6/2019 and on 28/7/2018. The agenda was on presentation of UPE budget and Approval of financial accountability respectively. 5. Igayaza P/S SMC had a meeting on 7/6/2019 and 3/10/2018, in both meetings UPE budget was presented and discussed. 	<p>5</p>
<p>The LG has publicised all schools receiving non- wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<p>Evidence that the LG has publicised all schools receiving non-wage recurrent grants e.g. through posting on public notice boards: score 3</p>	<p>There was evidence that the department displayed the list of schools receiving the non-wage recurrent grant for 49 schools. However, the list was neither signed nor stamped.</p> <p>The total non-wage recurrent grant was 65,754,362 for UPE and 116,709,765 for USE</p>	<p>0</p>
<p>Procurement and contract management</p>			
<p>The LG Education department has submitted input into the LG procurement plan, complete with all technical requirements, to the Procurement Unit that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the sector has submitted procurement input to Procurement Unit that covers all investment items in the approved Sector annual work plan and budget on time by April 30: score 4 	<p>The department of education submitted sector procurement input to the Procurement Unit on 15th/03/2019, before the 30th April dateline.</p> <p>The list submitted included:</p> <ul style="list-style-type: none"> Construction of a 2 classroom block at Kayanja and Kajuma P/Schools Construction of a 5 stance VIP latrine at Nyamuguru, Kasimbi and Kiriika P/schools Supply of 36 desks each for kayanja & Kajuma 	<p>4</p>
<p>Financial management and reporting</p>			

<p>The LG Education department has certified and initiated payment for supplies on time</p> <p>Maximum 3 for this performance measure</p>	<p>Evidence that the LG Education departments timely (as per contract) certified and recommended suppliers for payment: score 3.</p>	<p>From the sampled contracts the LG Education departments timely (as per contract) certified and recommended the following suppliers for payment in FY 2018/2019;</p> <p>i) Sasali Contractors Ltd submitted a payment request for construction of 4 classrooms, office and store at St Jude Kitutu PS worth Ushs 159,520,430 on 22nd February,2019. The District Engineer, District Education Officer, Senior Accounts Assistant, Principal Internal Auditor, Chief Finance Officer and the Chief Administrative Officer did certification and approval of the payment on 26th February, 2019. Payment worth Ushs. 151,409,222 against Voucher No. 22208887 was made to Sasali Contractors Ltd on 13th March 2019. A receipt confirming the payment was issued on 19th March 2019, REF. Receipt No.435.</p> <p>ii) Monvi Logistics Limited submitted a payment request for construction of a Construction of a 5 stance VIP latrine with a urinal facility and hand washing facility at Bujogoro Primary School worth Ushs. 8,873,100 on 12th February, 2019. Certification and approval of the payment was done by the District Engineer, District Education Officer, Principal Internal Auditor and the Chief Finance Officer and the Chief Administrative Officer on 19th March, 2019. Payment worth Ushs. 8,000,814 against Voucher No. 22609772 was made to Monvi Logistics Limited on 28th March, 2019. A receipt confirming the payment was issued on 02nd April 2019, REF. Receipt No.003.</p> <p>iii) Sati Contractors (U) Ltd submitted a payment request for construction of a 5 stance VIP latrine with a urinal and hand washing facility worth Ushs. 8,414,155 on 30th January 2019. Certification and approval of the payment was done by the District Engineer, District Education Officer, Principal Internal Auditor, Chief Finance Officer and the Chief Administrative Officer on 13th March, 2019. Payment worth Ushs. 7,587,001 against Voucher No. 24335012 was made to Sati Contractors (U) Ltd on 27th March, 2019.</p> <p>The LG Education payments to suppliers were certified, approved and made within one month of requisitions being raised.</p>	<p>3</p>
<p>The LG Education department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<p>• Evidence that the department submitted the annual performance report for the previous FY (with availability of all four quarterly reports) to the Planner by 15th of July for consolidation: score 4</p>	<p>The Department submitted its Annual Performance Report for the Financial Year 2018/19 on 28th July 2019, and its Quarterly Reports as follows;</p> <p>Quarter 1 report was submitted on 31st October 2018</p> <p>Quarter 2 report on 27th January 2019</p> <p>Quarter 3 report on 17th May 2019</p> <p>And Quarter 4 report on 28th July 2019</p> <p>Not all of these were submitted within the timeline of mid-July and so the Department was not compliant.</p>	<p>0</p>

<p>LG Education has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year o If sector has no audit query score 4 o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2 o If all queries are not responded to score 0 	<p>In LG Education Department, ten queries were raised by the Internal Audit in FY 2018/2019.</p> <p>The queries raised were;</p> <ol style="list-style-type: none"> 1. Poor performance in UPE Schools 2018 2. Unaccounted for UPE funds worth Ushs.9,671,036 3. Un accounted for USE funds worth Ushs. 38,036,311 4. Poor performance in USE schools 5. Absenteeism by teachers and pupil's negligence by parents, 6. Non-functionality of school management committee and PTA 7. Failure to prepare termly and end of year financial reports 8. Poor performance in Kigaaza Primary School 9. Low enrollment in a number of UPE schools 10. Poor performance in Busesa Primary School <p>The District Education Officer responded unaccounted for funds through the Chief Administrative Officer in a letter dated 22nd October 2019.</p> <p>Issues on poor performance, low enrolment and absenteeism were responded to by the DEO in a letter dated 18th April 2019.</p> <p>In sampled schools namely; Kigaaza, Junior School, St. Thereza Bujuni Primary School, Kibeedi Primary School. The Head teachers for the sampled schools responded to issues on poor performance in UPE.</p> <p>The LG Education Department provided a status on implementation of all Internal Audit findings under the Department through management, thus the LG was compliant.</p>	<p>2</p>
<p>Social and environmental safeguards</p>			
<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG Education department in consultation with the gender focal person has disseminated guidelines on how senior women/men teachers should provide guidance to girls and boys to handle hygiene, reproductive health, life skills, etc.: Score 2 	<p>There was evidence that the department disseminated guidelines on WASH activities (Hygiene education, waste management, & hand washing) in schools through the senior woman/man teachers in a workshop held on 6/09/2019. It was attended by 80 participants from different schools.</p>	<p>2</p>
<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that LG Education department in collaboration with gender department have issued and explained guidelines on how to manage sanitation for girls and PWDs in primary schools: score 2 	<p>There was evidence that guidelines on sanitation for girls and PWDs was disseminated. on 26/3/2019 circular on salient issues in schools (changing rooms for girls and promotion of menstrual hygiene) was disseminated in a meeting with school heads.</p>	<p>2</p>

<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the School Management Committee meets the guideline on gender composition: score 1 	<p>There was evidence that 4 out of 5 sampled schools had SMC which met the minimum requirement of 1 out of 3 female.</p> <p>Nyamugura P/S SMC gender composition was 4 out of 11.</p> <p>Kibeedi P/S SMC gender composition was 4 out of 11</p> <p>Kigaaza P/S gender composition was 6 out of 13</p> <p>Kiriika P/S SMC gender composition was 3 out of 13</p> <p>Igayaza P/S SMC gender composition was 5/13</p>	<p>1</p>
<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Education department in collaboration with Environment department has issued guidelines on environmental management (tree planting, waste management, formation of environmental clubs and environment education etc.): score 1: 	<p>There was evidence that the department issued guidelines on environmental management.</p> <p>The Department issued guidelines on environmental education to all secondary schools in a letter from the DEO dated 15/7/2019.</p> <p>The DEO also issued guidelines to all P/S on tree planting in a letter dated 11/7/2019.</p>	<p>1</p>
<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that all school infrastructure projects are screened before approval for construction using the checklist for screening of projects in the budget guidelines and where risks are identified, the forms include mitigation actions: Score 1 	<p>The department undertook the construction of a seed secondary school at Nyamarwah. The project was screened on 16/4/2019.</p> <p>Degradation of nearby fruit trees was identified as a potential risk. A recommendation to replant the trees after project completion was made.</p> <p>There were screening forms for the 5 stance latrines at St. Jude Kitutu, Buseesa, Kyamukubirwa and Kayanja Parents. The screening forms were dated 22/6/2018.</p> <p>The department also screened the 4 classroom block at St. Jude Kitutu on 22/6/2018</p>	<p>1</p>
<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> The environmental officer and community development officer have visited the sites to check whether the mitigation plans are complied with: Score 1 	<p>There was evidence that the school project sites were visited and a visitation report written.</p> <p>There was a report for a meeting for the construction project at Nyamarwa Seed secondary school held on 20th/6/2018</p> <p>There was also an education committee monitoring report of the projects dated 28/6/2018. The report highlighted the progress of the various projects and mitigation measures undertaken at:</p> <ol style="list-style-type: none"> Construction of a four classroom block with office and store with lightning conductor at St. Jude Kitutu P/S Construction of 5 stance VIP latrine with urinal at Busesa P/S Construction of 5 stance VIP latrine with urinal at Kyamukubirwa P/S and Construction of 5 stance VIP latrine with urinal at Kayanja Parents P/S 	<p>1</p>

Summary of requirements	Definition of compliance	Compliance justification	Score
Human resource planning and management			
<p>LG has substantively recruited primary health care workers with a wage bill provision from PHC wage</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that LG has filled the structure for primary health care with a wage bill provision from PHC wage for the current FY</p> <ul style="list-style-type: none"> • More than 80% filled: score 8 • 60 – 80% - score 4 • Less than 60% filled: score 0 	<p>The Health sector has 122 Health workers out of 154 required. $122/154 \times 100 = 79\%$. The approved wage is 1,662,055,000= which is enough for the current staff in post.</p>	4
<p>The LG Health department has submitted a comprehensive recruitment plan for primary health care workers to the HRM department</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that Health department has submitted a comprehensive recruitment plan/re- quest to HRM for the current FY, covering the vacant positions of primary health care workers: score 6</p>	<p>The Health sector submitted a Recruitment plan on 12th July 2019 Anesthetic Officer, Anesthetic Assistant, Senior Clinical Officer among the 29 positions needed and these cover the vacant positions.</p>	6
<p>The LG Health department has conducted performance appraisal for Health Centre IVs and Hospital In- charge and ensured performance appraisals for HC III and II in-charges are conducted</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that the all health facilities in-charges have been appraised during the previous FY:</p> <ul style="list-style-type: none"> o 100%: score 8 o 70 – 99%: score 4 o Below 70%: score 0 	<p>The District had 5 Health units, review of all the health In charge's files, revealed that all the health in charge's were appraised in FY 2018/2019 as indicated below;</p> <ol style="list-style-type: none"> 1) Dr Sekate Melchiad Senior Medical Officer file No CR/D/15004 ;Kibale HCIV was appraised on 18/8/2019. 2) Senyombi Fred E/Nurse file No CR/D/15055; Mugarama HCIII was appraised on 5/7/2019. 3) Nakimpi Harriet Senior Clinical Officer ref CR/153/1; Nyamarwa HCIII was appraised on 31/7/2019. 4. Businge James Enrolled Comprehensive Nurse File No CR/D/15052; Matala HCII was appraised on 15/7/2019. 5. Mukasa Albert Bright Clinical Officer File No CR/D/15012; Kyebando HCIII was appraised on 13/8/2019. 	8

<p>The Local Government Health department has deployed health workers across health facilities and in accordance with the staff lists submitted together with the budget in the current FY.</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG Health department has deployed health workers in line with the lists submitted with the budget for the current FY, and if not provided justification for deviations: score 4 	<p>There was evidence that the Department deployed health workers in line with the lists submitted with the budget for the current FY.</p> <p>Kibaale HC IV</p> <p>Ssekate K Melchiad Senior Medical Officer CR/D/15131.</p> <p>Kyebando HC III</p> <p>Kaahwa Teopista Enrolled Nurse CR/D/15441.</p> <p>Mugarama HC III</p> <p>Kemigisa Youstina Nursing Officer (Nursing) CR/D/15472.</p> <p>All the above were in their respective posts and station.</p>	<p>4</p>
<p>Monitoring and Supervision</p>			
<p>The DHO/MHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the DHO/MHO has communicated all guidelines, policies, circulars issued by the national level in the previous FY to health facilities: score 3 	<p>The DHO issued the Sector Grant and Budget Guidelines 2019/20 were distributed to Kibaale HC IV, Matale HC III, Mugarama HC III, Kyebando HC III and acknowledged by the In-charges on 12/07/2019.</p>	<p>3</p>
<p>The DHO/MHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the DHO/MHO has held meetings with health facility in- charges and among others explained the guidelines, policies, circulars issued by the national level: score 3 	<p>There was no evidence to show that the DHO held meetings with staff to explain the policies, guidelines and circulars issued by national level.</p>	<p>0</p>
<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT/MHT has supervised 100% of HC IVs and district hospitals (including PNFPs receiving PHC grant) at least once in a quarter: score 3</p>	<p>The DHT supervised Kibaale HC IV on 31/10/2018, 17/01/2019, 19/02/2019 & 12/03/2019.</p>	<p>3</p>

<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT/MHT has ensured that HSD has supervised lower level health facilities within the previous FY:</p> <ul style="list-style-type: none"> • If 100% supervised: score 3 • 80 - 99% of the health facilities: score 2 • 60% - 79% of the health facilities: score 1 • Less than 60% of the health facilities: score 0 	<p>Kibaale HC IV was In-charge of Buyanja HSD, according to the supervision reports seen (4/10/2018, 31/03/2019 & 1/07/2019) 3/3 HCs (Mugarama HC III, Kyebando HC III and Nyamarwa III were supervised.</p>	<p>3</p>
<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p> <p>Maximum 10 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that all the 4 quarterly reports have been discussed and used to make recommendations (in each quarter) for corrective actions during the previous FY: score 4 	<p>According to the records in the DHO's Office the DHT discussed and made recommendations for corrective action.</p> <p>The meetings took place on (14/06/2019, 13/03/2019, 7/12/2018, 26/10/2018).</p>	<p>4</p>
<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p> <p>Maximum 10 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the recommendations are followed up and specific activities undertaken for correction: score 6 	<p>From the report by the District Vector Control Officer to the CAO dated 1st February 2019 on Hygiene and Sanitation and Vector Control assessment exercise in public facilities, which had Kibaale HC IV and Nyamarwa HC III assessed residual spraying/fumigation was recommended. This was followed up and activity done on 23rd February 2019.</p>	<p>6</p>
<p>The LG Health department has submitted accurate/ consistent reports/data for health facility lists receiving PHC funding as per formats provided by MoH</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the LG has submitted accurate/consistent data regarding: <ul style="list-style-type: none"> o List of health facilities receiving PHC funding, which are consistent with both HMIS reports and PBS: score 10 	<p>The Department submitted 16 Health facilities 7 of which received PHC funding. Kibaale HC IV, Kyebando HC III and Mugarama HC II had reports consistent with both HMIS reports and PBS.</p>	<p>10</p>
<p>Governance, oversight, transparency and accountability</p>			

<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG committee responsible for health met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports etc. during the previous FY: score 2 	<p>There was evidence that the committee for health met</p> <p>ON 19th March 2019 MINUTE 79/WORKS/03/2019 Dr. Kyamanywa Dan DHO presented before the COMMITTEE the issue of drug supplies having irregularities and not being specific on supplies in comparison with orders made per budget allocation and facility.</p> <p>22nd May 2019 under minute 85/works/05/2019. The committee presented and discussed the case of indiscipline by Bankulize Jenifer, a senior nursing assistant in Nyamarwa who had been found in possession of medicines and government supplies</p>	2
<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the health sector committee has presented issues that require approval to Council: score 2 	<p>There was no evidence that the health sector committee presented issues that required council approval as indicated</p>	0
<p>The Health Unit Management Committees and Hospital Board are operational/functioning</p> <p>Maximum 6 points</p>	<p>Evidence that health facilities and Hospitals have functional HUMCs/Boards (established, meetings held and discussions of budget and resource issues):</p> <ul style="list-style-type: none"> If 100% of randomly sampled facilities: score 6 If 80-99 %: score 4 If 70-79 %: score 2 If less than 70%: score 0 	<p>Kibaale District had functional HUMCs as follows:</p> <p>Kibaale HC IV held 4 meetings (6/07/2018, 13/10/2018, 4/01/2019 & 30/05/2019)</p> <p>Kyebando HC III held 4 meetings (6/09/2018, 4/12/2018, 13/02/2019 & 4/06/2019)</p> <p>Mugarama HC III held 4 meetings (30/09/2019, 29/12/2019, 25/03/2019 & 26/06/2019)</p> <p>Kibaale HC IV discussed on Faulty Scan, Facility performance, Land issues & Budget.</p>	6
<p>The LG has publicised all health facilities receiving PHC non-wage recurrent grants</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the LG has publicised all health facilities receiving PHC non-wage recurrent grants e.g. through posting on public notice boards: score 4 	<p>The District publicized all the facilities that receive PHC nonwage on notice board on the 1/07/2019 at the DHO's office. It is the norm at lower level centers like Kibaale HC IV, Kyebando HC III & Mugarama HC III.</p>	4
Procurement and contract management			

<p>The LG Health department has submitted input to procurement plan and requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the sector has submitted input to procurement plan to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30 for the current FY: score 2 	<p>The sector procurement plan was submitted to DPU on the 25th April 2019 and acknowledged on the 30th April 2019. It includes among others construction of a 2 staff semi detached staff house at Maisuka HC II worth 300,000,000=, procurement of fuel 7,000,000=, vehicle maintenance 4,000,000= in line with the workplan 19/20.</p>	2
<p>The LG Health department has submitted input to procurement plan and requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that LG Health department submitted procurement request form (Form PP5) to the PDU by 1st Quarter of the current FY: score 2. 	<p>The Department submitted the procurement request form LG PP I KIB 524 construction of a semi detached staff house on 5/07/2019 and acknowledged on the same day.</p>	2
<p>The LG Health department has certified and initiated payment for supplies on time</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the DHO/ MHO (as per contract) certified and recommended suppliers timely for payment: score 4. 	<p>From the sampled contracts the LG Health departments timely (as per contract) certified and recommended the following suppliers for payment in FY 2018/2019;</p> <p>i) Chamil International Limited submitted a payment request for Infrastructure Rehabilitation of Kibaale Health Centre IV and Nyamarwa HC III on 20th May, 2019. Certification and approval of the payment was done by the District Engineer, District Health Officer, Chief Finance Officer and the Chief Administrative Officer on 20th June, 2019. Payment worth Ushs. 17,050,600 against Voucher No. 24306647 was made to Chamil International Limited on 21st June, 2019. Receipt Ref. No. 0657 was issued by the contractor confirming the payment.</p> <p>ii) Erri General Investments (U) Ltd submitted a payment request for Construction of a General Ward at Kibaale Health Centre IV worth Ushs. 13,517,216 on 24th April, 2019. Certification and approval of the payment was done by the District Engineer, District Health Officer, Senior Accountant, Chief Finance Officer, Principal Internal Auditor and the Chief Administrative Officer on 24th April, 2019. Payment worth Ushs. 13,517,216 against Voucher No. 24115610 was made to Erri General Investments (U) Ltd on 19th June, 2019.</p> <p>iii) Tradint Limited submitted a payment request for Upgrading of Matala Health Centre II to Health Centre III worth Ushs. 139,686,314 on 10th June, 2019. Certification and approval of the payment was done by the District Engineer, District Health Officer, Chief Finance Officer and the Chief Administrative Officer on 20th June, 2019. Payment worth Ushs.147, 567,534 against Voucher No. 24308845 was made to Tradint Limited on 21st June, 2019.</p> <p>The LG Health payments to suppliers were certified, approved and made within one month of requisitions being raised.</p>	4
Financial management and reporting			

<p>The LG Health department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 4 	<p>The Department submitted its Annual Performance Report for the Financial Year 2018/19 on 28th July 2019, and its Quarterly reports as follows;</p> <p>Quarter 1 report was submitted on 31st October 2018</p> <p>Quarter 2 report on 27th January 2019</p> <p>Quarter 3 report on 17th Many 2019</p> <p>And Quarter 4 report on 28th July 2019</p> <p>These were not all submitted within the timeline of mid-July and so the Department was not compliant.</p>	<p>0</p>
<p>LG Health department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year</p> <ul style="list-style-type: none"> If sector has no audit query: Score 4 If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: Score 2 points If all queries are not responded to Score 0 	<p>In LG Health Department, the Internal Audit in FY 2018/2019 raised a total of eight queries.</p> <p>The following six issues were responded to;</p> <ol style="list-style-type: none"> Unremitted funds of PHC nonwage of Ushs. 553,691 to Matare HC II Lack of delegation by the person in charge at Kyebando HC III Unaccounted for PHC non-wage funds of Ushs. 10,860,936 Lack of budget at Nyamarwa HC III No estimates for drugs Lack of copies of personal appraisal files at HC III <p>There was no evidence on response to the following two issues;</p> <ol style="list-style-type: none"> Lack of workplan and budget for Nsonga Health Centre II In Bujuni Health Centre III there was no annual budget and work plan for PHC 18/19 <p>The District Health Officer responded to queries raised on status of drug stores on 12th December 2018 Ref. MED/213/1 and unremitted funds on 6th March 2019 Ref.MED/103/1.</p> <p>On 17th January 2019 the A/A Health responded to unaccounted for PHC funds.</p> <p>There was no evidence provided on the LG Health Department responding to status on implementation of all queries, two issues which included lack of work plans and budgets in Health Centres were not responded to thus the LG was not compliant.</p>	<p>0</p>
<p>Social and environmental safeguards</p>			

<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> Evidence that Health Unit Management Committee (HUMC) meet the gender composition as per guidelines (i.e. minimum 30 % women: score 2 	<p>The Health Unit Management Committees meet the gender composition as shown below:</p> <p>Kibaale HC IV F/Total 4/12</p> <p>Kyebando HC III 3/8</p> <p>Mugarama HC III 3/8</p> <p>Total members 8+8+12=28</p> <p>Female 4+3+3=10</p> <p>$10/28 \times 100 = 38\%$</p> <p>This is above the requirement of 30%.</p>	2
<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> Evidence that the LG has issued guidelines on how to manage sanitation in health facilities including separating facilities for men and women: score 2. 	<p>The Sanitation guidelines were issued and found at facilities like Kyebando HC III and Mugarama HC III. The waste is well segregated and at Kyebando HC III they have separate facilities for male and female well labelled.</p>	2
<p>LG Health department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that all health facility infrastructure projects are screened before approval for construction using the checklist for screening of projects in the budget guidelines and where risks are identified, the forms include mitigation actions: Score 2 	<p>According to the records in the District the Senior Environmental Officer and Community Development Officer screened before construction of maternity ward at Matale HC II.</p>	2
<p>LG Health department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> The environmental officer and community development officer have visited the sites to checked whether the mitigation plans are complied with: Score 2 	<p>The Environmental Officer and the CDO visited Matale HC II on 17/04/2019 & 9/05/2019.</p>	2
<p>The LG Health department has issued guidelines on medical waste management</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> Evidence that the LG has issued guidelines on medical waste management, including guidelines (e.g. sanitation charts, posters, etc.) for construction of facilities for medical waste disposal: score 4. 	<p>The DHO issued guidelines on medical waste management and were acknowledged on 15/07/2019.</p>	4

Summary of requirements	Definition of compliance	Compliance justification	Score
Planning, budgeting and execution			
<p>The DWO has targeted allocations to sub-counties with safe water coverage below the district average.</p> <p>Maximum score 10 for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the district Water department has targeted sub-counties with safe water coverage below the district average in the budget for the current FY: <ul style="list-style-type: none"> o If 100 % of the budget allocation for the current FY is allocated to S/Cs below average coverage: score 10 o If 80-99%: Score 7 o If 60-79: Score 4 o If below 60 %: Score 0 	<p>At the time of preparation of the annual work plan and budget for 2019/20, the District Safe Water coverage was 67%. The sub counties below the safe water coverage of the district included Bubango sub county at 45 %, Nyamarwa sub county at 47%, Nyamarunda Sub county at 57%. Only UGX 279,032,473 out of UGX 419,801,980 was allocated to the water projects in these sub county making it 66%</p>	4
<p>The district Water department has implemented budgeted water projects in the targeted sub-counties (i.e. sub-counties with safe water coverage below the district average)</p> <p>Maximum 15 points for this performance measure</p>	<ul style="list-style-type: none"> • Evidence that the district Water department has implemented budgeted water projects in the targeted sub-counties with safe water coverage below the district average in the previous FY. <ul style="list-style-type: none"> o If 100 % of the water projects are implemented in the targeted S/Cs: Score 15 o If 80-99%: Score 10 o If 60-79: Score 5 o If below 60 %: Score 0 	<p>At the time of preparation of the annual work plan and budget for 2018/19, the District Safe Water Coverage was 74%. The sub counties that were below the district safe water coverage included Bubango sub county at 45 %, Nyamarwa sub county at 47%, Nyamarunda Sub county at 57%.</p> <p>The district did not implement any project in any of these sub counties since it only constructed one water piped scheme in kabasekende sub county thus 0%</p>	0
Monitoring and Supervision			
<p>The district Water department carries out monthly monitoring of project investments in the sector</p> <p>Maximum 15 points for this performance measure</p>	<p>Evidence that the district Water department has monitored each of WSS facilities at least annually.</p> <ul style="list-style-type: none"> • If more than 95% of the WSS facilities monitored: score 15 • 80% - 95% of the WSS facilities - monitored: score 10 • 70 - 79%: score 7 • 60% - 69% monitored: score 5 • 50% - 59%: score 3 • Less than 50% of WSS facilities monitored: score 0 	<p>There was evidence that the district Water department monitored the facilities implemented for Financial Year 2018/19. All the WSS facilities implemented in FY 2018/19 were monitored. For example, a monitoring report dated 11th /07/219 proved that all the rehabilitated bore holes for instance Kabahuna bore hole, Ziranduru borehole among others were monitored.</p> <p>Another monitoring report dated 09th/04/2109 proved that Kabasekende piped water scheme was monitored. Thus according to the reports all the 12 rehabilitated bore holes plus 1 piped water scheme were monitored which represented 100% monitoring.</p>	15

<p>The district Water department has submitted accurate/consistent reports/ data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the district has submitted accurate/consistent data for the current FY: Score 5 	<p>The evidence that the district had submitted the MIS Reports was not availed.</p>	<p>0</p>
<p>The district Water department has submitted accurate/consistent reports/ data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> List of water facility which are consistent in both sector MIS reports and PBS: score 5 	<p>There were no water facilities consistent in sector MIS reports and PBS as no facilities were submitted to the ministry in 2018/2019.</p>	<p>0</p>
<p>Procurement and contract management</p>			
<p>The district Water department has submitted input for district's procurement plan, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has submitted input for the district procurement plan to PDU that cover all investment items in the approved Sector annual work plan and budget on time (by April 30): score 4</p>	<p>The sector submitted in put for the district procurement plan to PDU that cover all investment items in the approved Sector annual work plan and budget on 15/03/2019 which was with in the stipulated time frame of 30th April. Among the items were submitted included;</p> <ol style="list-style-type: none"> Sitting and installation of 4 deep bore holes at an estimated cost of UGX 100,000,000. Construction of Water supply system in Bubango sub county at estimated cost of UGX 535,812,345. Procurement of fuel and Lubricants at an estimated cost UGX 10,000,000 	<p>4</p>
<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> If the contract manager prepared a contract management plan and conducted monthly site visits for the different WSS infrastructure projects as per the contract management plan: score 2 	<p>Mr. Musingunzi George was nominated as Contract Supervisor for the Construction of Solar piped water scheme at Kabasekende .</p> <p>Contract Management Plans were prepared and site visits were made for instance on 07/02/2019 and 09/04/2019 site visits were made and report was made that the construction was in progress as planned.</p> <p>However there was no evidence that a contract supervisor for the rehabilitated bore holes was appointed.</p>	<p>0</p>

<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> If water and sanitation facilities constructed as per design(s): score 2 	<p>Based on the monitoring reports submitted by the Contracts Managers, and following the field visit to the piped water scheme, it was found that the water facility was constructed as per the designs. For instance a supervision report dated 09/04/2019 shows that the planned pipes and valves had been used.</p>	2
<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> If contractor handed over all completed WSS facilities: score 2 	<p>Based on the monitoring reports submitted by the Contracts Managers, and following the field visit to the piped water scheme, it was found that the water facility was constructed as per the designs. For instance a supervision report dated 09/04/2019 shows that the planned pipes and valves had been used.</p>	2
<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> If DWO appropriately certified all WSS projects and prepared and filed completion reports: score 2 	<p>There was a report dated 09/08/2019 on commissioning of the Kabasekende piped water scheme.</p> <p>it had photos of the contractor handing over the water scheme to the CAO of Kibaale district.</p>	2
<p>The district Water department has certified and initiated payment for works and supplies on time</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points 	<p>The LG Water department certified and made timely payment to the only supplier for FY 2018/2019 as follows;</p> <p>Strakon Limited submitted a payment request for Construction of Kabasekende Town Water Supply System worth Ushs. 836,861,900 on 4th March, 2019. Certification and approval of the payment was done by the District Water Officer, Senior Accounts Assistant, Chief Finance Officer and the Chief Administrative Officer on 19th March, 2019. Payment worth Ushs. 795,018,805 against Voucher No. 22346807 was made to Strakon Limited on 21st March, 2019. A receipt confirming the payment was issued on 27th March 2019, Ref. Receipt No.107.</p> <p>The payment to the only water contractor for FY 2018/2019 was made within fifteen days after the payment requisitions were raised.</p>	3
Financial management and reporting			

<p>The district Water department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 5 	<p>The Department submitted its Annual Performance Report for the Financial Year 2018/19 on 13th July 2019, and its Quarterly Reports as follows;</p> <p>Quarter 1 report was submitted on 10th October 2018</p> <p>Quarter 2 report on 12th January 2019</p> <p>Quarter 3 report on 15th April 2019</p> <p>And Quarter 4 report on 13th July 2019</p> <p>These were all submitted within the timeline of mid-July and so the Department was compliant.</p>	5
<p>The District Water Department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year <ul style="list-style-type: none"> If sector has no audit query score 5 If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 3 If queries are not responded to score 0 	<p>In LG Water Department, a total of two queries were raised by the Internal Audit in FY 2018/2019.</p> <p>The queries raised were;</p> <p>(i) Unverified items/works on Kabasekende water project</p> <p>(ii) Unaccounted for funds for hand pump mechanics, survey of Bubango, Household Sanitation activity, Coordination meeting</p> <p>The District Engineer responded to all queries raised on 12th April 2019. The information was received by the Internal Auditor through the CAO on 18th April 2019.</p> <p>The LG Water Department provided information on the status of implementation of all Audit findings for FY 2018/2019.</p>	3
<p>Governance, oversight, transparency and accountability</p>			
<p>The district committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the council committee responsible for water met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports and submissions from the District Water and Sanitation Coordination Committee (DWSCC) etc. during the previous FY: score 3 	<p>There was evidence that the council committee responsible for water met and discussed service delivery issues</p> <p>On 4th December, 2018, the works, education and community services committee sat and discussed under min 74/GPC/12/2018 issues related to construction and commissioning of Kyakatwanga and Nyamarwa water systems since they had been completed</p> <p>The committee discussed the rehabilitation of 12 deep boreholes which was to commence in 3rd qtr after the procurement process</p>	3
<p>The district committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> Evidence that the water sector committee has presented issues that require approval to Council: score 3 	<p>There was no evidence that the Water Sector Committee presented issues that required approval to council</p>	0

<p>The district Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> The AWP, budget and the Water Development grant releases and expenditures have been displayed on the district notice boards as per the PPDA Act and discussed at advocacy meetings: score 2. 	<p>The AWP for 2018/2019, Budget grant releases were displayed on the notice board of Water department on 09th /07/2019. For instance</p> <p>The department Annual Work plan had the following activities</p> <p>Construction of Kabasekende water scheme UGX 920,000,000</p> <p>Repair of Vehicles UGX 6,307,647</p> <p>Borehole rehabilitation UGX 45,860,606</p> <p>Monitoring and Supervision UGX48,031,904</p> <p>AMOUNT RELEASED</p> <p>Construction of Kabasekende water scheme UGX 920,000,000</p> <p>Repair of Vehicles UGX 6,307,647</p> <p>Borehole rehabilitation UGX 44,851,036</p> <p>Monitoring and Supervision UGX48,031,904</p>	<p>2</p>
<p>The district Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> All WSS projects are clearly labelled indicating the name of the project, date of construction, the contractor and source of funding: score 2 	<p>The WSS facility visited, the following information was displayed.</p> <p>Name: kabasekende water scheme</p> <p>Date of construction: 27th /05/2019</p> <p>Contractor: M/s STRAKON Ltd</p> <p>The site post did not indicate the source of funding.</p>	<p>0</p>
<p>The district Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> Information on tenders and contract awards (indicating contractor name /contract and contract sum) displayed on the District notice boards: score 2 	<p>On 23rd/11/2018, the information on tenders and contract awards was displayed indicating contractor name, contract and the contract sum respectively and these included</p> <p>M/s STRAKON Ltd, construction of Kabasekende Water Scheme, UGX 911,378,391</p>	<p>2</p>
<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> If communities apply for water/ public sanitation facilities as per the sector critical requirements (including community contributions) for the current FY: score 1 	<p>There was evidence of an application form dated 30/10/2019 of Kamondo village in Nyamarwa sub county requesting for a borehole and an attached receipt payment of the co-funding fee.</p>	<p>1</p>

<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> Water and Sanitation Committees that are functioning evidenced by either: i) collection of O&M funds, ii) carrying out preventive maintenance and minor repairs, iii) facility fenced/protected, or iv) they an M&E plan for the previous FY: score 2 <p>Note: One of parameters above is sufficient for the score.</p>	<p>The water scheme was fenced plus the water reservoir.</p> <p>The water user pay O & M fees in the form of buying water in which each jelly can was sold at UGX 100</p>	<p>2</p>
<p>Social and environmental safeguards</p>			
<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that environmental screening (as per templates) for all projects and EIAs (where required) conducted for all WSS projects and reports are in place: score 2 	<p>There was evidence of the screening form dated 15/06/218 for the Kabasekende Water Scheme and mitigation plans such as planting grass to minimize soil erosion.</p>	<p>2</p>
<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that there has been follow up support provided in case of unacceptable environmental concerns in the past FY: score 1 	<p>There was no evidence of monitoring reports to prove that there was follow up support</p>	<p>0</p>
<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> Evidence that construction and supervision contracts have clause on environmental protection: score 1 	<p>The contract between Kibaale district and M/s. STRAKON Ltd for the construction of Kabasekende water scheme in the part of BoQs under item number KAB 6, there was an order to the contractor plant grass to control soil erosion</p>	<p>1</p>

<p>The district Water department has promoted gender equity in WSC composition.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> If at least 50% WSCs are women and at least one occupying a key position (chairperson, secretary or Treasurer) as per the sector critical requirements: score 3 	<p>Only two of the three sampled lists of WSCs committees made 50% females , these included</p> <p>Bubango water piped scheme, 4 out of 8 members were females.</p> <p>Kizaragu bore hole 5 out of 8 members were females.</p> <p>The others did not meet the 50% requirement eg;</p> <p>Kirika bore hole 3 out of 8 members were females.</p> <p>However it should be noted that every committee had a female in at least one of its key positions.</p>	<p>0</p>
<p>Gender and special needs-sensitive sanitation facilities in public places/</p> <p>RGCs provided by the Water Department.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> If public sanitation facilities have adequate access and separate stances for men, women and PWDs: score 3 	<p>The LG did not construct sanitation facilities both in 2018/19 and 2017/18. As such no sanitation facility was assessed.</p>	<p>3</p>